



Competition Handbook

2022

Matthews Netball Centre

199 Salvado Road,

Jolimont, WA 6014

<http://www.perthnetball.com.au/>

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1.0 INTRODUCTION

1.1 Objective

The objective of Perth Netball Association (Inc) (PNA) is to provide a range of opportunities for people at all levels to participate in and compete at netball.

1.2 Application and Scope

The PNA Competition Handbook establishes the rules and manner in which competitions will be administered by the Association. The International Netball Federation Rules of Netball will apply to all PNA Competitions unless modified in this Handbook.

1.3 Amendments

All amendments to this Handbook will be communicated to affiliated clubs at the General Club Meeting prior to the start of each Winter season. Should PNA be required to make any amendments after this time as a result of changes in government regulations, it will endeavour to advise all affiliated clubs of these changes in a timely manner.

1.4 Definitions and Interpretations

Affiliated Club and **Club** means any group of teams or any singular team that has met the requirements as set out in 1.2.1.1

Association means Perth Netball Association (Inc).

Clearance means clearing of a member from one club to another after registration has occurred.

Competition means any Perth Netball Association run competition.

Deregister means removing a member from the affiliation listing of a club .

Division means a graded zoned section within a competition comprising teams of similar standard and ability.

Fixtures are the list of scheduled matches between teams for a division of a competition.

Grading means the process used by the competition committee to allocate club teams into divisions.

Match is a game played between two teams on a scheduled fixture date of the competition.

Match Day is the day of the match.

NetSetGo is Netball Australia's junior entry netball program.

Open means a team or competition consisting of players generally above school age but a minimum age of 15 as at 31st of December of the current year.

Player means a person who is a financial club member and who qualifies to play in a PNA competition.

PNA Office means the administration office of Perth Netball Association located at the Matthews Netball Centre.

Points means a scoring system applied for teams winning or drawing matches. The total points gained during a season shall determine a team's relative position on the ladder.

Registered Person means a person who has completed a registration form in the format prescribed by PNA for the current year and is a member with a PNA Club and Netball WA.

Round means all the matches played in a division on a particular day.

Transfer means the transfer of a person's data from one club to another within the online membership database system.

2.0 JOINING AND WITHDRAWING FROM PNA	
2.1 Affiliations: Clubs and Individuals	
Aim	To provide guidance on how Clubs and Individuals affiliate.
Applies to	All Clubs and Players who participate in the PNA Competition.
Links to	
Limitations	
Forms	PNA Affiliation Form
Review	Last Modified: 23.02.22

1. Clubs/Schools/Teams: herein referred to as Clubs.

- 1.1 Each Club participating in the PNA Winter Competition is required to affiliate with the Association and shall be required to:
 - 1.1.1 Complete the approved affiliation registration and other forms as requested and return them to the PNA Office by the date stipulated.
 - 1.1.2 Pay the Affiliation Fee determined by the Executive.
 - 1.1.3 Agree to abide by the Constitution Competition Handbook and Codes of Behaviour of the Association and to ensure that their members do the same.
 - 1.1.4 Nominate two (2) Club contacts for correspondence and notifications. The first named contact will be the Club's official contact.
- 1.2 Failure to undertake any of the above requirements may render the Club's affiliation with PNA to be null and void.
- 1.3 The PNA Executive shall have the right to refuse any application for affiliation.
- 1.4 Affiliated Clubs shall be entitled to:
 - 1.4.1 Refer any matters to the Executive for advice and decision;
 - 1.4.2 Participate in appropriate Intra-Association and Inter-Association competitions;
 - 1.4.3 Request assistance with governance, coaching and umpiring matters;
 - 1.4.4 Attend programs or workshops conducted by the Association for the benefit of clubs;
 - 1.4.5 Nominate players, coaches and officials for selection in Association representative teams;
 - 1.4.6 Submit to the Executive by a date stipulated proposed alterations to the Constitution or Competition Handbook of the Association.
- 1.5 Membership rights may be suspended or revoked by the Association at any time with due cause as decided by the Executive.

2. Individuals:

- 2.1 Individuals wishing to register as a member of PNA for the current year must
 - 2.1.1 be affiliated with a Club or with PNA;
 - 2.1.2 complete a registration form in the format prescribed by PNA;
 - 2.1.3 pay the individual affiliation fee that may apply; and
 - 2.1.4 agree to abide by the Constitution, Competition Handbook and Codes of Behaviour of the Association.
- 2.2 Failure to undertake any of the above requirements may render the individual's affiliation with PNA to be null and void.
- 2.3 The PNA Executive shall have the right to refuse or revoke any application for individual membership.
- 2.4 Individual members of the Association shall be entitled to:

- 2.4.1 Refer any matters pertaining to netball within the Association to the Executive for advice or decision;
- 2.4.2 Attend programs or workshops conducted by the Association.

3. Fees:

- 3.1 Clubs and Individuals shall pay fees as and when stipulated by the Executive. No refund shall be made after a date stipulated.
- 3.2 If any Club or Individual fails to pay the necessary fees by the time stipulated by the Executive, that Club or Individual shall;
 - 3.2.1 incur a 10% surcharge on the amount owing; and
 - 3.2.2 not score points in any game played by the Club until such time as the amount owing is paid in full, including any surcharges incurred.

- 3.3 Affiliation will not be accepted or may be revoked from Clubs or Individuals who owe outstanding monies to other Clubs, PNA, other Associations and/or Netball WA.

2.0 JOINING AND WITHDRAWING FROM PNA	
2.2 Registering a New Player after Player Nomination Day	
Aim	To provide information on the process of registering a player after player nomination closes.
Applies to	All Teams at PNA
Links to	
Limitations	NA
Forms	
Review	Last Modified: 23.02.22

Procedure:

- 1.1. Registrations of new players must be via Club Online Registration Forms.
- 1.2. Club Co-ordinators must notify the PNA Office of the Registration via email pnacompetition@perthnetball.com.au, the Player's Name, Date of Birth, ID Number and the Team the player will be registered in.

Penalty:

Playing a player who has not been registered prior to taking the court is deemed to be 'playing an ineligible player'.

Number	Infringement	Fine	Penalty
2.1	Playing an ineligible player	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.

2.0 JOINING AND WITHDRAWING FROM PNA	
2.3 Withdrawal of a Team after Team Nomination Day	
Aim	To advise Clubs of the process to withdraw a team after team nominations close.
Applies to	All Teams who nominate teams to a PNA Competition
Links to	
Limitations	NA
Forms	Nil but request must be in writing
Review	Last Modified 23.02.17

Policy:

1. Should any team withdraw after the due date for Team Nominations but prior to the due date for Player Nominations, a \$100 withdrawal fee will be charged with the balance of the team nomination fee refunded to the club.
2. Should a team withdraw after the due date for Player Nominations and prior to the season commencing, the deposit paid to PNA for that team is not refundable.
3. Should a team withdraw following grading, all monies paid or due to PNA for that team are non-refundable.

2.0 JOINING AND WITHDRAWING FROM PNA	
2.4 Deregistering a Player	
Aim	To ensure a consistent and fair process is available for Clubs to be able to withdraw players from PNA Competitions.
Applies to	All Clubs and players registered at PNA.
Links to	3.11 Player Clearances
Limitations	This only applies to players who have not taken the court during the current season.
Forms	No official form however request must be in writing
Review	Last Modified 23/02/22

Definitions

The deregistering of player(s) from clubs applies when a club seeks to remove a player(s) from their listing of player registrations

The Netball WA de-registration cut-off date refers to the date set by Netball WA to determine each Member Association's total player registrations and player affiliation fees. PNA will notify clubs of this date.

Rules:

1. A player who is withdrawn from a team prior to the player de-registration cut-off date set by Netball WA will be automatically delisted from the club's team list.
2. A player who is withdrawn from a team and removed from the club's team playing list at any time after the de-registration cut-off date set by Netball WA will incur player affiliation fees, regardless of whether or not they have taken the court.
3. Players can request a clearance from one Club to another prior to Round 3 – refer to Clearance Rule ([3.11 Player Clearances](#))

Procedure:

1. Any application from a club to deregister a player must be received by the PNA office in writing prior to the Netball WA cut-off date.
2. The request must include the
 - player's name,
 - team the player is allocated to,
 - name of the club requesting the withdrawal, and
 - reason for the withdrawal request.
3. PNA will process the request and advise the club contact of the outcome.

3.0 COMPETITION RULES	
3.1 Winter Competition Structure	
Aim	To have a consistent workable structure to the Winter Competition
Applies to	Winter Season
Links to	Eligible Players, 3.3 Grading ,
Limitations	
Forms	5.3 Re-Grade Request Form or 5.3 Re-group Request Form
Review	Last Modified 23/02/22

- 1.0 PNA will conduct a Winter Competition with dates approved by the Executive at the end of the preceding year to be announced by 30th November.
- 2.0 Competitions will be;
- 2.1 Open:**
- 2.1.1 The Open Competition is intended for players above school age and must be a minimum of fifteen years of age as at 31st December of that playing year (see [3.6 Qualification Rules - Open Competition](#)). Grading is carried out according to team ability/performance or other criteria as determined by the Grading Committee;
- 2.1.2 Re-grading occurs after the third completed match of the competition;
- 2.1.3 Grading in all circumstances is at the discretion of the Grading Committee.
- 2.2 Junior Years 9 – 12:**
- 2.2.1 This competition is designed for players in school years 9 – 12 (see [3.7 Qualification Rules - Junior 9-12 Competition](#)). Grading is carried out according to team ability/performance or other criteria as determined by the Grading Committee;
- 2.2.2 Grading in all circumstances is at the discretion of the Grading Committee;
- 2.2.3 Re-grading occurs after the third completed match of the competition.
- 2.3 Junior Years 7 – 8:**
- 2.3.1 This competition is designed for players in school years 7 and 8 (see [3.8 Qualification Rules - Junior Years 7 - 8 Competition](#)). Grading is carried out according to team ability/performance or other criteria as determined by the Grading Committee;
- 2.3.2 Grading in all circumstances is at the discretion of the Grading Committee;
- 2.3.3 Re-grading occurs after the third completed match of the competition.
- 2.4 Junior Years 5 – 6:**
- 2.4.1 These competitions are designed for players in school years 5 and 6 (see Qualification for Players [3.9 Qualification Rules - Junior Years 5-6 Competition](#)). Grading is carried out according to team ability/performance or other criteria as determined by the Grading Committee;
- 2.4.2 Grading in all circumstances is at the discretion of the Grading Committee;
- 2.4.3 Re-grading occurs after the third round for Junior Years 5 and 6.
- 2.5 NetSetGo Year 2/3 and Year 4/5:**
- 2.5.1 The NetSetGo competitions are designed for players in school years 2 – 5 (see Qualification for Players [3.10 Qualification Rules - NetSetGo Year 2/3 and Year 4/5 Match Play Rules](#)).
- 2.5.2 Re-grouping occurs after the fifth completed match for NetSetGo of the season where necessary.
- 3.0 There will be a common bye round over the June long weekend for the Member Association Championships. There will be common bye rounds during the July school holidays.
- 4.0 There will be 8 teams per division where practical in the Open, Junior Years 9-12 and Junior Years 7-8 competitions but not less than 6 teams.

3.0 COMPETITION RULES	
3.2 Match Day Officials	
Aim	To provide information to all participants of the officials available on Match Day
Applies to	All participants and visitors on Match Day
Links to	
Limitations	
Forms	NA
Review	Last Modified 23.02.22

To ensure a smooth-running competition, PNA has officials available on Match Days to resolve any issues that may arise throughout the day.

Officials can be contacted via the PNA office.

The following roles are considered Match Day Officials:

- Match Day Coordinator
- Members of the Executive
- Executive Officer
- PNA Umpire Coaches

3.0 COMPETITION RULES	
3.3 Grading	
Aim	To provide information and guidance to Clubs on the expectations and processes of PNA grading and Re-grading.
Applies to	All Clubs registered at PNA.
Links to	PNA Constitution S11 and S13
Limitations	
Forms	5.3 Re-Grade Request Form or 5.3 Re-group Request Form
Review	Last Modified 23.02.22

[Author]

1.0 Grading Committees

- 1.1. Separate Grading Committees for Open, Year 9-12, Year 7/8 and all Primary School-aged competitions will be elected at the Annual General Meeting.
- 1.2. Nominations for positions on Grading Committees will be called in the same manner as those for the Executive Committee members under the PNA Constitution.
- 1.3. Each separate Grading Committee will be composed of the relevant Competition Coordinator for that age group, who shall be the convener, and four (4) other elected members from different clubs.
- 1.4. Resignations from Grading Committees shall be submitted in writing to the Executive.
- 1.5. Should any elected member resign before the expiry of the term of office, the Executive may:
 - 1.5.1 Appoint a substitute who shall hold office until the term of office expires;
 - 1.5.2 Appoint a substitute for any subsequent vacancy.
- 1.6. Grading Committees will be responsible for making decisions on the grading and re-grading of teams and any other duties as directed by the Executive.
- 1.7. Decisions of the Grading Committees are final and are not subject to review or appeal by clubs.

2.0 Procedures:

- 2.1 Teams are graded on their potential playing ability. New teams can be invited for a grading 'trial' against existing clubs.
- 2.2 Open Grading: Where possible there will be 8 teams per division. Re-grading is expected to be minimal in this competition however, if deemed necessary by the Grading Committee, changes will be made to ensure teams are placed in the division most appropriate to their skill level. If regrading occurs clubs will be notified of the changes.
- 2.3 If less than 8 nominations are received and the Grading Committee determines there are not 8 suitable teams for Open Division 1, the division will be reduced to 6 teams for this season only. The two teams playing in that year's Open Division 2 grand-final will then be elevated to Division 1 the following season to make a division of 8.
- 2.4 When Open Division 1 consists of 8 teams, each season thereafter the team finishing 8th will be relegated to Division 2 for the following season and the winner of the Division 2 grand-final will be elevated to Division 1. These changes will occur regardless of whether or not a team has the same players as the previous season.
- 2.5 Jnr Years 9 - 12 and 7/8 Grading: Where possible there will be 8 teams per grade. Grading changes may be made by the respective Grading Committees after the third completed match.
- 2.6 After re-grading for Open, Jnr 9 - 12 and Jnr 7/8, any teams that move grade will receive 3 points (win = 2 points, loss = 0 point and draw = 1 point) and the goals for and against will be the average of the division into which they moved. All other teams will retain points scored.
- 2.7 Jnr Year 5 and 6 teams will be re-graded after the third round; all points will revert to zero after regrading.
- 2.8 After the fifth round, NetSetGo teams will be reviewed and some changes may be made.
- 2.9 Teams can submit regrading requests to the PNA Office by 6pm on the third completed match of fixtures with the exception of Year 5 and Year 6 teams who can submit on the day of the third round and NetSetGo teams who can submit on the day of the fifth round.
- 2.10 PNA will endeavour to have no more than two teams from the same club in a grade, however this will be at the discretion of the Grading Committee.

3.0 Rules:

- 3.1 Teams are to be graded according to strength and should be numbered as such. Eg: Strongest team should be graded 1, second strongest team graded 2 etc. Fever 1, Fever 2 etc. Teams are permitted to have team names however must include the team number eg: Fever 1 Red, Fever 2 Blue.
- 3.2 Clubs with Year 5 or Year 6 teams are to grade their players first and put them into teams according to strength.
- 3.3 All information required in the nomination process must be completed to enable adequate grading.
- 3.4 Incorrectly named teams, or teams that are lacking information may at the discretion of the Competition Committee, have their nomination rejected.
- 3.5 Any player registered with a Club must be allocated to a team by the closure of player nominations.

Penalty:

Number	Infringement	Fine	Penalty
4.7	Player registered with a PNA club but not allocated to a team by the closure of player nominations.	\$50.00	N/A

3.0 COMPETITION RULES	
3.4 Game Times	
Aim	To provide information to all participants of general match start times.
Applies to	All participants
Links to	3.1 Winter Competition Structure
Limitations	NetSetGo and Junior Year 5 and Year 6 do not play Finals.
Forms	
Review	Last Modified 23.02.22

1. Games shall be played in the following time slots for Home and Away Games:

Age Group	Friday	Saturday
NSG 2/3	4.10pm	
NSG 4/5	5.05pm, 6pm**	
Junior Year 5		8.00 am
Junior Year 6		9.00 am
Junior 7-8		10.00am and 11.30am
Junior 9-12		11.30am, 1.00pm, and 2.30 pm/4.00pm*
Open		2.30pm/4.00 pm *

*alternates weekly 2.30 pm and 4.00pm timeslot

** where earlier timeslots are at capacity

The PNA Executive reserves the right to modify games times should the need arise

2. Where applicable games shall be played in the following time slots for the Finals:

Saturday Game Times:	Finals Games
10.00 am	9:00am
11.30am	10.30 am
1.00 pm	12.15 pm
2.30 pm Games alternate with 4.00 pm timeslot	2.00 pm Open/Junior - Open odd divisions - Junior even divisions
4.00 pm Games alternate with 2.30 pm timeslot	3.45 pm Open/Junior - Open even divisions - Junior odd divisions

NOTE:

Open Division 1 Grand final start time – 2.00 pm. Formal proceedings will commence 5 minutes before the start time.

Junior Division 1 Grand final start time – 3.45 pm. Formal proceedings will commence 5 minutes before the start time.

3.0 COMPETITION RULES	
3.5 Cancellation of matches	
Aim	To ensure a consistent process is followed should matches need to be delayed or cancelled due to unsafe weather conditions or any other reason as determined by PNA.
Applies to	All games held by PNA
Links to	
Limitations	N/A
Forms	N/A
Review	Last Modified 29.01.20

Policy:

1. Games cancelled prior to commencement of the game:
 - 1.1 Games will only be cancelled where there is deemed to be a risk as per the Risk Management Plan.
 - 1.2 PNA can cancel or delay matches on a court by court or timeslot basis.
 - 1.3 In the case of the games being cancelled prior to commencement of the game, the result will be considered abandoned where both teams receive (0) points and (0) goals each.
 - 1.4 Scorecards will be retained by the match office and all players listed will be considered to have played a game.

2. Games already commenced:
 - 2.1 Games will only be cancelled where there is deemed to be a risk as per the Risk Management Plan.
 - 2.2 PNA can cancel or delay matches on a court by court or timeslot basis.
 - 2.3 If the games are cancelled prior to half time the result will be declared a draw with 15 goals and 1 point awarded to each team.
 - 2.4 Should a game be cancelled after half time, the match will constitute a game and the scorecard will stand.
 - 2.5 Scorecards must be submitted to the PNA office and all players listed will be considered to have played a game.

Procedure:

1. The PNA Executive bears the sole responsibility for any decision to delay or cancel all or any part of competition. Reasons for cancelling or delaying parts or all of competition include but are not limited to;
 - Adverse weather including electrical storm, high winds, extreme heat, hail storm
 - Damaged or unsafe infrastructure
 - Damaged or unsafe court facilities
 - Any perceived risks to public safety including fire or other civil emergency, public unrest, communicable disease, threats of violence, loss of insurance

2. If a decision is made by PNA to cancel part or all of matches on a particular day, clubs and members will be notified in the following manner:
 - Notification on PNA website and Facebook page listing the matches that have been cancelled
 - Club contacts to be emailed with details of matches that have been cancelled
 - PA announcement

3.0 COMPETITION RULES	
3.6 Qualification Rules - Open Competition	
Aim	To provide guidance to participants on the requirements of playing in the Open Competition.
Applies to	All players taking the court in Open competition
Links to	3.24 Fine and Penalties
Limitations	In general players of a secondary school age would normally play in the Junior Years 9 - 12 competition
Forms	N/A
Review	Last Modified 29.01.20

Rules:

1. A minimum of 7 players and a maximum of 12 players per team must be nominated in the Player Nomination process.
2. Players must be female and registered with a Club at PNA or have purchased a SGV or CFV.
3. The Open Competition is intended for players above school age. Players must be a minimum of fifteen years as at 31st December of that playing year.
4. Players of school age playing in the Open competition will be of a suitable standard to cope with the more physical nature of the game. The responsibility will be on Clubs to use players that have enough skills and ability to cope.
5. The Competitions Coordinators have the right to review any Junior Years 9 - 12 playing in the Open Competition.
6. Players from Junior Years 9-12 Competition Divisions 1 and 2 may only play up in Open Divisions 1 to 7 inclusive. All others need to meet the age requirements.
7. Players in WANL Open competition are eligible to play in PNA competitions but must play no lower than Open Div 1 or 2 or the highest team for their club if their normal affiliated club does not have a team in Div 1 or 2.

Playing Up:

Refer to [F1. 1 COMPETITION OVERVIEW - PLAYING UP TABLE](#)

Procedure:

Players name is written on the Score Card with P/U and the normal playing division beside the name i.e. J Smith P/U J div 3.

Penalty:

NOTE: Playing a player that does not meet the age or division requirements as above is considered playing an ineligible player.

Number	Infringement	Fine	Penalty
2.1	Playing an ineligible player	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.

3.0 COMPETITION RULES	
3.7 Qualification Rules - Junior 9-12 Competition	
Aim	To provide guidance to participants on the requirements of playing in the Junior Years 9 - 12 Competition.
Applies to	All players taking the court in Junior 9 - 12 Competition
Links to	3.24 Fines and Penalties
Limitations	In general players of a secondary school age in years 7 - 8 would normally play in the Junior 7 - 8 Competition
Forms	N/A
Review	Last Modified 29.01.20

Rules:

1. A minimum of 7 players and a maximum of 10 players per team must be nominated in the Player Nomination Process.
2. Players must be female and registered with a Club at PNA or have purchased a SGV or CFV.
3. Players should be of year 9-12 school ages in order to play in the Junior Years 9 - 12 Competition on a regular basis.
4. Junior Years 7-8's playing in the Junior Years 9-12 competition will be of a suitable standard and size to cope with the more physical nature of the game. The responsibility will be on clubs to use players that have enough skills and ability to cope.
5. Players from Junior Years 7-8 Competition Divisions 1 and 2 may only play up in Junior Years 9-12 Divisions 1 to 9 inclusive. All others players may play in any division (subject to 4 above).
6. Players in year 6 and below are not permitted to play in the Junior Years 9-12 Competition.
7. Should a Year 9 - 12 team be deemed too strong for the Junior Years 9 - 12 Competition, the Competition Coordinator in consultation with the Club Coordinator reserves the right to move the team into the Open Competition.

Playing Up:

Refer to [F1. 1 PLAYING UP TABLE](#)

Procedure:

Players name is written on the Score Card with P/U and the normal playing division beside the name i.e.
J Smith P/U 7-8 div 2

Penalty:

NOTE: Playing a player that does not meet the age or division requirements as above is considered playing an ineligible player.

Number	Infringement	Fine	Penalty
2.1	Playing an ineligible player	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.

3.0 COMPETITION RULES	
3.8 Qualification Rules - Junior Years 7 - 8 Competition	
Aim	To provide guidance to participants on the requirements of playing in the Junior Years 7 – 8 Competition.
Applies to	All players taking the court in Junior 7 - 8 Competition
Links to	3.24 Fines and Penalties
Limitations	In general players of a school age in Year 6 or below would normally play in the Junior Year 6 Competition
Forms	N/A
Review	Last Modified 29.01.20

Rules:

1. A minimum of 7 players and a maximum of 10 players per team must be nominated in the Player Nomination process.
2. Players must be female and registered with a club at PNA or have purchased a SGV or CFV.
3. Players must be a minimum of Year 6 school age in order to play in the Junior Years 7 - 8 Competition.
4. Junior year 6's playing in the Junior Years 7 – 8 Competition will be of a standard suitable to cope with the more physical nature of the game. The responsibility will be on clubs to use players that have enough skills and ability to cope.
5. Players from Junior 6 Competition Divisions 1 and 2 may only play up in Junior Years 7 - 8 Competition divisions 1 to 7 inclusive. All other players may play in any division (subject to 4 above).
6. Players in year 5 or below are not permitted to play in the Junior Years 7 - 8 Competition.
7. Should a Year 7 or 8 team be deemed too strong for the Junior Years 7 – 8 Competition, the Competition Coordinator in consultation with the Club Coordinator reserves the right to move the team into the Junior Years 9 - 12 Competition.

Playing Up:

Refer to [F1. 1 PLAYING UP TABLE](#)

Procedure:

Players name is written on the Score Card with P/U and the normal playing division beside the name i.e. J Smith P/U 7-8 div 2

Penalty:

NOTE: Playing a player that does not meet the age or division requirements as above is considered playing an ineligible player.

Number	Infringement	Fine	Penalty
2.1	Playing an ineligible player	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.

3.0 COMPETITION RULES	
3.9 Qualification Rules - Junior Years 5 and 6 Competitions	
Aim	To provide guidance to participants on the requirements of playing in the Junior Years 5 and 6 Competitions.
Applies to	All players taking the court in Junior 5 and 6 Competitions
Links to	Netball Australia Junior Policy 3.12 Players Playing Up Divisions/Competitions 3.24 Fines and Penalties
Limitations	In general players play in the competition of their school age. Players of school age Year 5 may choose to play in the Year 5 Competition or the NSG 4/5 Competition.
Forms	NA
Review	Last Modified 23.02.22

Netball welcomes the opportunity for boys and girls to participate together, in either single sex or mixed gender competitions. It is important that netball providers create an environment that is welcoming and comfortable for people to participate, regardless of their gender or sexuality. (As per Netball Australia Junior Policy)

Rules:

1. Matches will be played under the normal (INF) rules of netball, except that:
 - 1.1 a size 4 ball will be used in Year 5 games; and
 - 1.2 the coach may request time be held for injured players. This should be done by calling for time and indicating to the umpire that your player is injured.
2. A minimum of 7 players and a maximum of 10 players per team must be nominated in the Player Nomination process.
3. Players in the Year 5 and 6 competitions must be registered with a club at PNA or have purchased a SGV or CFV.
4. Players cannot play up more than one age group (**Refer to [F1. 1 PLAYING UP TABLE](#)**)
5. Year 4's playing in the Junior Year 5 Competition will be of a standard suitable to cope with the more physical nature of the game. The responsibility will be on clubs to use players that have enough skills and ability to cope.
6. The Competitions Coordinator and Match Day Officials have the right to review any Year 4 playing the in the Junior Year 5 Competition.
7. A team that is predominantly comprised of Year 5 players must nominate for the Junior Year 5 competition and a team that is predominantly comprised of Year 6 players must nominate for the Junior Year 6 competition.
8. A Year 5 player playing in a Year 4/5 team is permitted to play up in the Year 6 Competition only if that club does not have a Year 5 team playing in the Year 5 Competition.
9. Year 5's playing in the Year 6 Competition will be of a standard suitable to cope with the more physical nature of the game. The responsibility will be on clubs to use players that have enough skills and ability to cope.
10. The Competitions Coordinator and Match Day Officials have the right to review any Year 5 playing in the Junior Year 6 Competition.
11. Players from Junior 6 Competition Divisions 1 and 2 may only play up in Junior Years 7-8 Competition division 7 and above. All others players may play in any division (subject to 4 above).
12. Should a Year 6 team be deemed too strong for the Junior Years 6 Competition, the Competition Coordinator in consultation with the Club Coordinator reserves the right to move the team into the Junior Years 7-8 Competitions.

Penalty:

NOTE: Playing a player that does not meet the age or division requirements as above is considered playing an ineligible player.

Number	Infringement	Fine	Penalty
2.1	Playing an ineligible player	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.

3.0 COMPETITION RULES	
3.10 Qualification Rules - NetSetGo Year 2/3 and Year 4/5 Match Play Rules	
Aim	Notify Players/Parents/Coaches the NSG Match Play Rules
Applies to	NetSetGo Year 2/3 and Year 4/5 Competitions
Links to	3.1 Winter Competition Structure
Limitations	Does not apply to Junior Year 5s and above.
Forms	
Review	Last Modified 23.02.22

NetSetGo is a national introductory netball program aimed at players in years 2 – years 5 defined by WA Department of Education school ages. Competitions at PNA will use a mix of rules from Netball Australia and PNA. The normal (INF) rules of netball shall apply unless modified below:

1. Goal posts to be 2.4m (8ft).
2. Match Duration
 - 2.1 4 x 10 minute quarters.
 - 2.2 Quarter time breaks are 2 minutes with a 4 minute break at half time.
3. Games will start on the siren controlled by the Match Day Office. The siren overrides any other timer used during a match.
4. Only Size 4 netballs to be used.
5. Strict “**one-on-one defence**” only applies to the player with the ball. Players may defend a shot at goal.
6. Time to pass the ball – up to 5 seconds.
7. Stepping: Shuffling on the spot to regain balance allowed without moving down the court.
8. After catching the ball a player must throw within five seconds.
9. Obstruction: A player must defend from a distance no less than 1.2m (4ft).
10. Centre Pass: The initial centre pass will be taken by the team that won the toss and all other centre passes, including at the start of every subsequent quarter, shall be taken by the team that did not score the last goal.
11. Substitutions:
 - 11.1 The game time should be evenly distributed amongst all players.
 - 11.2 A team of up to 10 players may make unlimited substitutions at intervals or at any time during play.
 - 11.3 The procedure for making a substitution during play is:
 - i) Before entering the court, the substitute shall tag the player leaving the court.
 - ii) Both the substitute and the player leaving the court shall not interfere with the play during the substitution process.
 - iii) Both the substitute and the player leaving the court shall observe the offside rule when leaving or entering the court.
 - iv) Players should be substituted into either only attack positions or only defence positions for the duration of the game.
 - v) Players should experience all positions over the course of the season.
12. Awards and Scoring:
 - i) Scores may be kept but no ladder produced.
 - ii) No final matches should be played.
 - iii) Each participant in the competition should be given a memento of participation e.g. a medal.
13. A minimum of 7 players and a maximum of 10 players per team must be nominated in the Player Nomination Process.

14. Net Set Go Year 2/3 Competition is designed for Year 2 and Year 3 school-aged players. Net Set Go Year 4/5 Competition is designed for Year 4 and Year 5 school-aged players. Players MUST play in the competition according to their school age.
15. Players in year 5 at school have the option to play in the Junior Year 5 Competition or in the NSG 4/5 Competition.
16. Players in the NSG 4/5 Competition are not eligible to play DOWN into the NSG 2/3 Competition
17. Coaching from the sidelines is permitted. Coaches may only move along the sideline, but at no time are they to interfere with the umpires.
18. The coach may request time be held for injured players. This should be done by calling for time and indicating to the umpire that your player is injured.
19. Players are not allowed to dive on the ball. A free pass shall be awarded to the opposing team should this occur.
20. Where a penalty pass or a penalty pass or shot has been awarded by an Umpire the offending player must stand aside.
21. Should a team be short of players on Match Day in NSG 2/3 or NSG 4/5 Competition players can, upon request play for the opposing team.
22. There are no restrictions on player movements within teams of the same club and age group. Any player registered with a club can play for another team in the same club and age group during the season.
23. In all other circumstances please refer to normal rules.

3.0 COMPETITION RULES	
3.11 Player Clearances	
Aim	To ensure a streamlined and consistent process of clearing players who have registered with one Club to play for another Club.
Applies to	All players in all Competitions
Links to	
Limitations	Only applicable to in season transfers
Forms	5.2 Application for Clearance form
Review	Last Modified: 28.01.16

Rule:

1. No Player shall play for two Clubs in the same season without an approved clearance.

Definition:

1. Clearances are required when a Player/Coach/Umpire has registered with one Club for a particular season and now wishes to play/coach/umpire for a different Club within the same season (not including Spring).
2. All applications for clearances must be made on the “Application for Clearance” Form and are to be submitted to the PNA office prior to the 3rd Round of the season.
3. Approval of clearances received after the 3rd Round of the season will be at the discretion of the Permit and Protests Committee.
4. An “Application for Clearance Form” must be submitted by the Club the Player/Coach/Umpire is clearing to and is available from the PNA website.
5. PNA will then organise the clearance to be signed off by the “From” Club prior to the Player playing for the “To” Club.
6. The only reason a Club has the right to refuse a Player/Coach/Umpire clearance is on financial grounds. A Player/Coach/Umpire, who is refused a clearance, has the right to appeal to the PNA Executive.

Penalty:

Number	Infringement	Fine	Penalty
2.1	Playing an ineligible player.	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.

3.0 COMPETITION RULES	
3.12 Players Playing Up Divisions/Competitions	
Aim	To control and regulate the movement of players to allow Club's to fill in teams without altering the integrity of the Competition
Applies to	All Competitions
Links to	
Limitations	
Forms	N/A – to be noted on score card
Review	Last Modified 23.02.22

Rules:

1. A player must only play for their registered club.
2. A player may play 4 games above their grade during the season (including finals) without penalty. On the 5th game they will be moved up permanently to the next highest division that they have played in
 - If a club has 2 teams in the one division, Team 1 will be considered higher than team 2 etc.
3. Players from Junior Years 9-12 Competition Divisions 1 and 2 may only play up in Open Divisions 1 to 7 inclusive.
 - All players need to meet the age requirements.
4. Players from Junior Years 7-8 Competition Divisions 1 and 2 may only play up in Junior Years 9-12 Divisions 1 to 9 inclusive.
 - All other players may play in any division subject to Rule 7.
5. Players from Junior 6 Competition Divisions 1 and 2 may only play up in Junior Years 7-8 Competition Divisions 1 to 7 inclusive.
 - All other Junior 6 players may play into any Year 7-8 division subject to Rule 7.
6. Players from NetSetGo 4/5 may only play up into Junior Year 5.
7. A Year 5 player playing in a Year 4/5 team is permitted to play up in the Year 6 Competition only if that club does not have a Year 5 team playing in the Year 5 Competition.
8. All players playing up will be of a suitable standard and size to cope with the more physical nature of the game. The responsibility will be on Clubs to use players that have enough skills and ability to cope.
9. Clubs may move a player permanently to a higher division by notifying the PNA Office in writing.

Penalty:

NOTE: Playing a player that does not satisfy the rules as above is considered playing an ineligible player.

Number	Infringement	Fine	Penalty
2.1	Playing an ineligible player	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.

NOTE: Refer to Figure 4.1 Playing Up table for full Competition overview of playing up eligibility.

Procedure:

Players name is written on the Score Card with P/U and the normal playing division beside the name i.e. J Smith P/U 7/8 div 3.

Example: For a player who was registered in Junior 9-12 Division 8

Week 1	Junior 9-12 Div 8		
Week 2	Junior 9-12 Div 6	Played up 1 st time above Junior 9-12 div 8	
Week 3	Junior 9-12 Div 8		
Week 4	Junior 9-12 Div 8 & Open Div 14	Played up 2 nd time above Junior 9-12 div 8	
Week 5	Junior 9-12 Div 7	Played up 3 rd time above Junior 9-12 div 8	A warning may be given by PNA, however it is the Club's responsibility to track players playing up
Week 6	Junior 9-12 Div 8		
Week 7	Junior 9-12 Div 6	Played up 4 th time above Junior 9-12 div 8	
Week 8	Junior 9-12 Div 8		
Week 9	Junior 9-12 Div 4	Played up 5 th time above Junior 9-12 Div 8	As this is the players 5 th time playing up from Junior 9-12 Division 8 the player has been moved to Junior 9-12 Division 7 and has now played up 4 times from Division 7.
Week 10	Junior 9-12 Div 6	Played up 5 th time above Junior 9-12 div 7	As this is the players 5 th time playing up from Junior 9-12 Div 7 the player has been moved to Junior 9-12 Division 6 and has now played up 2 times from Division 6.
Week 11	Junior 9-12 Div 6		
Week 12	Junior 9-12 Div 6 & Junior 9-12 Div 3	Played up 3 rd time above Junior 9-12 div 6	
Week 13	Junior 9-12 Div 6		

3.0 COMPETITION RULES	
3.13 Players Playing Down	
Aim	To control and regulate the movement of players to protect the integrity of the Competition
Applies to	All Competitions
Links to	
Limitations	Does not apply to NetSetGo
Forms	5.6 Permit to Play Down Form
Review	Last Modified 26.11.18

Rules:

1. A player seeking approval to play down must lodge a Permit to Play Down Form with the PNA Office by 3pm on the Monday before the next playing date.
2. Applications for Permit to Play Down will be assessed by the Permit and Protests Committee.
3. The Permit and Protests Committee will be convened by the relevant Competition Coordinator and consist of two other members drawn from the PNA Executive.
4. No Committee member shall be associated with a club that has an active role in the application. They shall be replaced by an independent person nominated by the Executive.
5. Players may not play down to a lower graded team either in the same or lower division after the submission of teams for grading without an approved permit to play down. For example: A Player in Fever 1 Division 1 cannot play down to Fever 2 in Division 1 or Fever 3 Division 3.(See penalty 2.2)
6. After Round 3 of the season no further permits to play down will be issued unless under exceptional circumstances as determined by the Permit and Protests Committee
7. A player who has been granted a Permit to Play down can no longer play up into a higher division. Playing up into a higher division is considered as playing an ineligible player (See penalty 2.1)

Penalty:

NOTE: Playing a player down from a higher registered team or division is considered playing an ineligible player.

Number	Infringement	Fine	Penalty
2.1	Playing an ineligible player	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.
Number	Infringement	Fine	Penalty
2.2	Playing down from a higher grade without a permit to play down	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.

3.0 COMPETITION RULES	
3.14 Single Game Voucher (SGV)	
Aim	To allow players the capacity to fill in for teams and meet their financial & insurance responsibilities.
Applies to	Any player not registered with Netball WA for the current season.
Links to	3.24 Fine and Penalties
Limitations	This does not include players currently registered with Netball WA but through another Association.
Forms	SGV's available from the PNA Office on Match Day
Review	Last Modified 30.01.19

Rule:

1. Any player not registered with Netball WA must purchase a Single Game Voucher (SGV).
2. A maximum of three (3) SGV's can be used by an individual Player in any home and away season fixture.
3. No SGV's can be used in finals fixtures.
4. Players using SGV's can play for different Clubs.
5. Should a Player subsequently register with a particular club that they have played for on SGVs, games played for that Club will be included as qualification games for the registered Club. Please notify the PNA Office in writing.
6. SGV's must be purchased before the Player takes the court.
7. SGV's are not refundable and can only be used on the day of purchase.
8. SGV's are valid for one game only on the date purchased.
9. SGVs can be purchased during a game but prior to the Player taking the court. A Player may not play on more than three (3) SGV's & CFV's collectively.

Penalty

Number	Infringement	Fine	Penalty
4.3	Failure to purchase a Single Game Voucher (SGV) or a Casual Fill in Voucher (CFV) prior to taking the court.	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.

Procedure:

1. SGV's can be purchased from the PNA Office at a cost of \$16.00.
2. All details must be completed including:
 - Name, address
 - Team playing for under a SGV
 - Date of birth
 - Association playing for under a SGV
 - Time and date the voucher was purchased
3. Player's name is then written on the score card with the SGV number beside the name i.e. J Smith SGV 36923.
4. The SGV voucher provides personal accident insurance for one game. If injured, the player or official must report to the Match Office immediately. Failure to report the injury and complete injury details on the reverse side of the section of voucher held by the Association will result in loss of cover.
5. Players and officials must retain the receipt to submit evidence of payment if claiming under Netball WA personal accident policy.

3.0 COMPETITION RULES	
3.15 Casual Fill in Voucher (CFV)	
Aim	To ensure all players at PNA are affiliated with PNA
Applies to	Any player registered with Netball WA but not through PNA for the current season.
Links to	3.24 Fine and Penalties
Limitations	This does not include players not currently registered with Netball WA.
Forms	CFV's are available from the PNA Office on Match Day
Review	Last Modified 30.01.19

Rule:

1. Any player registered with Netball WA but not through PNA must purchase a Casual Fill in Voucher (CFV).
2. A maximum of three (3) CFV's can be used by an individual Player in any home and away season fixture.
3. No CFV's can be used in finals fixtures.
4. Games can be played for different Clubs.
5. Should a Player subsequently register with a particular Club that they have played for on CFV's, games played for that Club will be included as qualification games for the registered Club. Please notify the PNA Office in writing.
6. CFV's must be purchased before the Player takes the court.
7. CFV's are not refundable and can only be used on the day of purchase.
8. CFV's are valid for one game only on the date purchased.
9. CFV's can be purchased during a game but must be purchased prior to taking the court.
10. A Player may not play on more than three (3) SGV's & CFV's collectively.

Penalty

Number	Infringement	Fine	Penalty
4.3	Failure to purchase a Single Game Voucher (SGV) or a Casual Fill in Voucher (CFV) prior to taking the court.	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.

Procedure:

1. CFV's can be purchased from the PNA office at a cost of \$10.00.
2. All details must be completed including:
 - a) Name, address
 - b) Team playing for under a CFV
 - c) Date of birth
 - d) Association currently affiliated with.
 - e) Time and date the voucher was purchased
3. Player's name is then written on the score card with the CFV number beside the name i.e. J Smith CFV 17.
4. Any injury sustained on the day must be reported to the PNA Office and recorded by the First Aid Officer.

3.0 COMPETITION RULES	
3.16 Scorecards /Scoring	
Aim	To ensure the scoring of games is carried out in a consistent and fair manner in accordance with the Official Australian Rules.
Applies to	All Competition games held at Perth Netball Association
Links to	
Limitations	
Forms	Official Score card
Review	Last Modified: 23.02.22

Procedure:

1. The first mentioned team must provide a Scorer and is responsible for collection of the scorecard.
2. Scorecards are to be collected from the scorecard holder which is located by the PNA Office no less than 15 minutes prior to the game. The Scorecards will be printed with all game information including the names of the Players registered to play in that team. Ensure you cross off the name(s) of any players who do not take the court.
3. Scorecard must be completed in PEN only.
4. Check players are accurately listed. Any player not listed will need to have indicated Single Game Voucher (SGV), Casual Fill-In Voucher (CFV), Playing Up (P/U and division playing up from), New Registration (NR) next to their name. NOTE – adding NR against a player’s name does **NOT** replace the requirement to register the player prior to taking the court.
5. The Scorer and Timer **MUST** stand together level with the centre circle.
6. The Scorer shall keep a record of all successful shots and record each centre pass taken by each team. If the umpire queries the centre pass, the scorer shall advise the Umpire whose centre pass it is.
7. It is the scorer’s responsibility to notify the Umpire closest to them of the centre pass if the Umpire has indicated this incorrectly. This must be done prior to the whistle being blown to start play. In the instance where an incorrect centre pass is taken and play has begun, the scorer must record incorrect centre pass on the scorecard. No change to the order of centre passes will be made unless stipulated by the umpire.
8. Each team is responsible for completing the scorecard details for their team.
9. Players’ positions are required to be completed each quarter.
10. The Scorer is to mark the score with a single [/] through the score and is to write the last goal of each quarter in the boxes underneath the goals
11. It is the responsibility of the winning team to hand in the scorecard to the PNA Office immediately following the match. NOTE - If a scorecard is accidentally taken from the grounds and not handed in, please contact the PNA Office immediately on Ph: 9387 7011 and organise a scanned copy of the scorecard to be emailed to pnacompetition@perthnetball.com.au
14. No protests will be entered into regarding scoring or timing. It is the responsibility of the Scorer and Timer to work together and check each other to ensure the game result is accurately recorded.

Progressive scores

1. Teams are able to check ongoing results and ladders each week. These will be posted to the PNA website and online competition management system.
2. In all Competitions, two (2) points will be awarded for a win, one (1) for a draw and zero for a loss.
3. Generally these are entered on game day and are confirmed by the following Tuesday.
4. Junior Years 5 & 6 ladders revert to zero after 3 weeks of games
5. NetSetGo Year 2/3 and Year 4/5 play for participation only. No ladders displayed.

Rules:

1. Only an official PNA scorecard can be used.
2. The first mentioned team shall provide the Scorer. The game cannot start until an appropriate Scorer is in control.

3. Scorecards must be signed by the Captains and Umpires. Umpires and coaches are also required to **print** their names legibly
4. Scorecards must be returned to the PNA Office at the conclusion of the game by the winning team.
5. Players' names can be added to a scorecard during the course of a game, but must not exceed ten (10) players per team. (unless an exemption has been previously granted)

Penalties

Number	Infringement	Fine	Penalty
1.1	Failure to complete any aspect of the scorecard.	\$10.00	n/a
1.2	Failure to use the official scorecard.	\$10.00	n/a
1.3	Failure to hand in the scorecard on the day of the game.	\$10.00	n/a
1.4	Failure to hand or email in the scorecard by 5pm on the Wednesday following the game (the card must still be handed to the office before the next game)	\$20.00	n/a
2.5	Playing with more than 10 players on the scorecard.	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.

3.0 COMPETITION RULES	
3.17 Timekeeping	
Aim	To provide a standard format for timekeeping which is in line with PNA and Official Netball Rules
Applies to	All Competition games held at Perth Netball Association
Links to	
Limitations	Does not apply to games PNA representatives play in at other venues
Forms	None
Review	Last Modified: 30.01.19

Rule:

1. The second mentioned team must provide a Timekeeper and appropriate timing device.
2. The game cannot start until an appropriate Timekeeper is in control.
3. The Timekeeper shall take time in accordance with the umpires whistle.
4. It is the Timekeeper's responsibility to notify the closest umpire when there is 30 seconds remaining in the quarter and again when there is 10 seconds remaining. The timekeeper should then follow the umpire until the timer sounds. It is the Umpire's whistle that stops play at the end of the quarter.
5. Timekeepers will also take time in accordance with Injury, Illness, Blood Rule or Player Suspension – a second timekeeping device is preferred (the scoring team should make their timer available as well).
6. Illness, Injury or Blood Rules should be no more than 30 seconds in length, unless the umpire determines that it is unsafe to move the player.
7. Player Suspensions are 2 minutes.
8. When 10 seconds remain prior to the end of the stoppage, timekeepers should notify the umpires.

Procedure:

1. The Timekeeper is a game official and MUST stand together with the Scorer level with the centre circle and check both scores and time with each other constantly.
2. A suitable timing device with sound must be used. Mobile phones are **NOT suitable and should not be used**.
3. The Scorer and/or Timekeeper should remain unchanged during the game except in the event of illness or injury.
4. No protests will be entered into regarding scoring or timing. It is the responsibility of the Scorer and Timekeeper to work together and check each other to ensure the game result is accurately recorded.
5. Matches in NetSetGo Year 4/5 and Year 2/3 will start and finish on the siren controlled by the Match Day Office. The siren overrides any other timer used during a match. Games must finish on the final siren regardless of whether or not the match has been completed.

The following timings are to be used for all games including Finals:

	Divisions	Quarters	¼ & ¾ time break	½ time break
Open	All	15mins	3mins	5mins
Junior 9/12	All	15mins	3mins	5mins
Junior 7/8	All	15mins	3 mins	5 mins
Junior 5 and Junior 6	All	10mins	2mins	4mins
NetSetGo Year 4/5	All	10mins	2mins	4mins
NetSetGo Year 2/3	All	10mins	2mins	4mins

3.0 COMPETITION RULES	
3.18 Concussion	
Aim	Concussion is a serious condition that requires appropriate assessment prior to return to play. The purpose of this procedure is to ensure the safe return to play for players suffering a suspected concussion.
Applies to	Any player on game day that receives a suspected concussion with another player, pole, or ground that requires play to be stopped.
Links to	5.10 Pocket Concussion Recognition Tool 6.1 Insurance Netball WA Concussion Management Policy
Limitations	PNA has no direct control over an injury resulting in concussion which does not occur on Match Day at PNA.
Forms	Injury report to be completed by First Aid Officer and held in the PNA office at the conclusion of the day. Doctor's clearance. 5.9 PNA Injury Report Form
Review	Last Modified 23.02.22

Rule:

- 1.0 Where First Aid Officers have determined that a player has been concussed or is suspected of having concussion, that player must take no further part in the game.
- 2.0 A Doctor's certificate clearing the player to play again must be received by PNA prior to the player taking the court.
- 3.0 Any player who has suffered a concussion must not return to play within 16 days from the date of their reported concussion.
- 4.0 PNA can take no responsibility for players who have been determined to be concussed other than those recorded via the PNA Injury Report Forms.

Procedure:

1.0 Any suspected concussion should be assessed

2.0 Management of Concussion

The most important steps in the initial management of concussion are:

- 1) Recognising the injury.
- 2) Removing the player from the game.
- 3) Referring the player for medical assessment.

2.1 Recognising the injury:

2.1.1 Any one or more of the following can indicate a possible concussion:

- *Loss of consciousness*
- *Dazed, blank or vacant look.*
- *Headache, blurred vision, dizziness.*
- *Confused/not aware of plays or events.*
- *Balance problems (unsteadiness)*
- *Lying motionless on ground/slow to get up.*
- *Grabbing or clutching head.*

2.1.2 The Pocket Concussion Recognition Tool can be used to help recognise concussion. It is important to note however that brief sideline evaluation tools are designed to recognise a concussion but they cannot replace a comprehensive medical assessment.

2.2 Removing the player from the game:

- 2.2.1 Initial management must adhere to the first aid rules, including airway, breathing, circulation, and spinal immobilisation.
- 2.2.2 Any player with a suspected concussion must be removed from the game as soon as possible, ensuring that this does not cause further injury to the player (see 2.2.6 below).
- 2.2.3 Removing the player from the game allows the opportunity to properly evaluate the player.
- 2.2.4 Any player who has suffered a suspected concussion must not be allowed to return to play in the same game. It is important not to be influenced by the player, coaching staff, trainers, parents or any others suggesting that they return to play. **If there is doubt, sit them out.**
- 2.2.5 With unconscious players, the player must only be moved (onto a stretcher) by qualified health professionals, trained in spinal immobilisation techniques. If no qualified health professional is on site, then do not move the player – call and await arrival of the ambulance.
- 2.2.6 If required, teams may agree to move the game to another available court to allow first aid to be administered and the game to continue.

2.3 Refer the player

- 2.3.1 All players with a concussion or a suspected concussion need a medical assessment by a registered medical doctor.
- 2.3.2 If a doctor is not present then the player should be sent to a local general practice or local hospital emergency department.
- 2.3.3 The Injury Report must be completed.

2.4 Children

Children and adolescents aged under 18 may be more susceptible to concussion and take longer to recover, requiring a more conservative approach to concussion management.

The symptom free rest period for children should be extended to at least 48 hours and the return to sport protocol extended such that the child does not return to full contact training or sport less than 14 days from the resolution of symptoms.

Penalty:

NOTE: A club that breaches this rule is considered to be playing an ineligible player.

Number	Infringement	Fine	Penalty
2.1	Playing an ineligible player	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.

3.0 COMPETITION RULES	
3.19 Uniform Requirements	
Aim	To advise clubs of the policies, procedures and rules for playing uniforms and attire.
Applies to	All Clubs who affiliate with PNA.
Links to	
Limitations	
Forms	5.8 Permit to Play out of Uniform 5.12 Uniform Registration Form
Review	Last Modified: 28.02.21

Policy:

1. Clubs to wear uniforms of differing styles and colours, wherever possible, to avoid on court clashes.
2. Establish acceptable standards of attire by players in all PNA competitions.

The uniform of a Club shall:

- For all players in the Year 7-8, Year 9-12 and Open Competitions, consist of a suitable netball body suit, dress, skirt and top or shorts and top and suitable sports undershorts for all players.
- For all players in the Primary School Age Competitions (Year 2- Year 6), consist of a suitable netball body suit, dress, skirt and top or shorts and top in the school/sports uniform.
- Be consistent in style and colour across all teams in the Club.
- Be approved by PNA (refer to Procedures point 4 & 5). Approval may be given to Clubs who have different styles of uniforms for different age groups. Age groups are categorised as Primary School teams, High School teams and Open teams

Procedure:

1. New clubs entering the competition and existing clubs making changes to any part of a Club's uniform are required to seek approval of their uniform from PNA.
2. A Uniform Registration Form must be lodged with the PNA Office seeking approval for new or changed club playing uniforms.
3. No two Clubs shall have the same uniform, the only exception being school based Clubs as they are permitted to wear their school uniform/school sports uniform. Where the uniforms of two opposing teams in a match are similar, one team should obtain alternative coloured bibs from either their Club or the PNA Office.
4. Non School based Clubs and School based clubs with Open teams, who are changing their uniform in Open, Junior 9-12 to Junior 5 and NetSetGo , must have approval for the uniform from the PNA Office which will then be ratified by the Executive . This process should be commenced early as there is no responsibility taken for time delays for failing to gain approval of initial designs.
5. A club's uniform may consist of a dress and/or shorts and top, provided that the design is the same or similar, as determined by PNA.
6. Subject to approval granted by PNA under clause 5, players in the same team may play in either a dress or shorts and top.

Non School based Clubs with Open Teams	Approval from the PNA office and ratified by the Executive.
School based Clubs with Open Teams	Approval from the PNA office and ratified by the Executive.

7. Any changes to uniforms for School Based Clubs without Open Teams shall be notified to the PNA Office in writing prior to the start of the season for approval.

Non School based Clubs without Open Teams	Approval given by the PNA Office.
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School based Clubs without Open Teams	Approval given by the PNA Office.
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8. If not already held on file, a photograph of the Club’s uniforms will be taken by the Association.
9. If a Club does not register to play at PNA for two years, their name and colours become available to new or existing Clubs wishing to change their name or colours.

Permit to Play out of Uniform:

1. Permission to play out of uniform on a single occasion must be obtained from the PNA office prior to taking the court.
2. Clubs with uniform delays at the commencement of the season must obtain a permit to play out of uniform prior to Match Day from PNA.
3. Variations to uniform to accommodate cultural or medical reasons should be applied for on the ‘Permit to Play out of Uniform’ form with supporting documentation.
4. No uniform exceptions will be allowed for finals (excluding #3).

Rules:

1. All players from the one Club must play in that Club’s registered uniform.
2. Bibs must be worn.
3. Sports shoes only must be worn.
4. With the exception of players in primary school age teams, no additional long sleeved shirts or leggings are permitted to be worn under the Club’s uniform unless there is a valid medical or cultural reason for this. Uniform Exception required.
5. PNA reserves the right to request a team or player to alter any part of their uniform if deemed inappropriate by a Match Day Official.
6. Sponsor logos are permitted on uniforms, provided that they have been approved by PNA as part of the uniform approval process. Sponsor logos that are deemed offensive or inappropriate may not be approved. Examples of inappropriate sponsors include but are not limited to those that promote consumption of alcohol and gambling.

Penalty:

Number	Infringement	Fine	Penalty
6.1	Playing a player not in registered uniform without a permit to play out of uniform.	\$10.00	n/a

3.0 COMPETITION RULES	
3.20 Player Adornments	
Aim	To limit unnecessary injury through collision contact with players wearing adornments (e.g. sunglasses, jewellery).
Applies to	All games played at the Matthews' Netball Centre
Links to	
Limitations	Nil
Forms	
Review	Last Modified 30.01.19

Perth Netball Association reserves the right to determine whether or not a player's clothing or personal adornment has the potential to cause damage to themselves or another player.

1.0 Nails

Rules:

- 1.1 Finger nails must be cut short and smooth.
- 1.2 No taping of the nails is permitted.
- 1.3 Wearing of suitable sport gloves is permitted in the Winter Competition.

Procedure:

- 1.1 Umpires will inspect nails prior to the commencement of the game.
- 1.2 No player may take the court until the umpire is satisfied.

2.0 Glasses/Sunglasses:

- 2.1 Players are permitted to wear prescription glasses only.
- 2.2 No sunglasses are allowed to be worn unless a Permit to Play out of Uniform is approved by Perth Netball Association prior to the commencement of the match. Should this be an ongoing requirement a medical certificate may be required. Does not apply to transition spectacles.

3.0 Jewellery:

- 3.1 No jewellery or sharp adornments shall be worn, with the exception of a Wedding band which must be taped. This includes eyebrow rings, nose studs, tongue studs, naval rings etc.
- 3.2 Under no circumstances are earrings to be worn. Ears cannot be taped to cover earrings.
- 3.3 Should a player on court be found to be wearing prohibited jewellery after the commencement of the game, they shall be removed from the court by the umpires. Play is to continue without the player. The position left vacant during the time the player is off the court must not be filled unless that position is Centre, in which case the team may move one player to fill that position. The player may retake the court at the next centre pass, after inspection by the umpire.
- 3.4 Medical Alert Bracelets may be worn but must be taped or worn under a wrist sweatband.

4.0 Soft Brimmed Visors:

Players may wear soft brimmed visors.

5.0 Headbands:

May be worn but must be made of soft material.

3.0 COMPETITION RULES	
3.21 Forfeits	
Aim	To advise Teams of the Forfeit procedures
Applies to	All teams wishing to forfeit scheduled games
Links to	3.24 Fines and Penalties
Limitations	Winter Competition Only
Forms	N/A
Review	Last Modified: 29.01.20

1.0 Forfeits received no later than 5.00pm on the Thursday prior to the game:

- 1.1 Any team intending to forfeit a match must have the club contact notify the PNA Office by email advising full name/team name/Age Group/Division.
- 1.2 Forfeits received by 5.00pm on the Thursday prior to the game will incur a \$50 forfeit fine which is payable prior to the next game day. The non-forfeiting team will receive a \$30 refund on receipt of the payment by the forfeiting team.
- 1.3 Where teams provide their own umpires it is their responsibility to notify their umpire. PNA office will notify the opposition team by either email or phone call and non-forfeiting teams must confirm this acknowledgement.
- 1.4 All players registered in the non-forfeiting team will be recorded as having played.
- 1.5 If a team forfeits in Open Division 1, the non-forfeiting team's PNA All Stars and Shirley Doornbusch Medal votes will be copied from the previous week's votes where possible.

Penalty:

Number	Infringement	Fine	Penalty
5.1	Forfeiting a match – notifying office in writing by Close of Business 5pm Thursday	\$50.00	Loss of match 15-0. Non-forfeiting team receives 2 points.
5.5	Failing to pay any fines prior to the next game day.		Cannot earn points and fines to be paid.

2.0 Forfeits received after 5.00pm on the Thursday prior to the game, including Game Day:

- 2.1 Any team intending to forfeit a match must have the Club contact notify the PNA Office by email advising full name/team name/Age Group/Division.
- 2.2 Forfeits after 5.00pm on the Thursday prior to the game will incur a \$100 forfeit fine fee which is payable prior to the next game day. The non-forfeiting team will receive a \$70 refund on receipt of the payment by the forfeiting team.
- 2.3 Where teams provide their own umpires it is their responsibility to notify their umpire. PNA office will notify the opposition team by either email or phone call and non-forfeiting teams must confirm this acknowledgement.
- 2.4 All players registered in the non-forfeiting team will be recorded as having played.
- 2.5 If a team forfeits in Open Division 1, the non-forfeiting team's PNA All Stars and Shirley Doornbusch Medal votes will be copied from the previous week's votes where possible.

Penalty:

Number	Infringement	Fine	Penalty
5.2	Forfeiting a match – after Close of Business 5pm Thursday	\$100.00	Loss of match 15-0. Non-forfeiting team receives 2 points.
5.5	Failing to pay any fines prior to the next game day.		Cannot earn points and fines to be paid.

Note: should matches be centrally cancelled, the Executive reserves the right to nullify previously notified forfeits and treat all matches under the same terms as above.

3.0 COMPETITION RULES	
3.22 Finals Variations - Draws	
Aim	To provide instruction on the process to follow should a draw occur in a finals match.
Applies to	All Finals matches only
Links to	3.1 Winter Competition Structure
Limitations	Does not apply to Juniors Year 5-6 or NetSetGo Does not apply to Home and Away rounds Does not apply to Spring
Forms	N/A
Review	Last Modified 29.01.20

All finals games are played to achieve an outcome. The following procedure shall be followed:

1. A team representative must come to the PNA Office to notify when a draw is imminent (or likely). PNA will then appoint an official to attend the game. In the event of a draw at full time, the Official will remain at the court until the completion of the game to ensure that the following order of play is adhered to:
 - 1.1 There shall be a three (3) minute interval at the end of full time.
 - 1.2 Extra time shall consist of two (2) halves of seven (7) minutes each, with an interval of one (1) minute at half time. Teams shall change ends at half time. The centre pass is taken by the team entitled to the next centre Pass.
 - 1.3 During both of these intervals, substitutions and/or team changes may be made (refer Rule 9.1 2020 Official Rules of Netball)
 - 1.4 During extra time, normal injury/illness or blood rules shall apply (refer Rule 9.3.1 [INF Rules of Netball - 2020 Edition](#))
 - 1.5 Coaching is allowed by anybody on the team bench and at any time from a stationary position.
 - 1.6 In the event of a tie remaining at the end of extra time, the timekeeper shall notify the umpire with a raised hand. Play shall continue until one team has a two (2) goal advantage. The game does not stop.
 - 1.7 In the event of a draw in any Finals match, please continue to use the same score card.

3.0 COMPETITION RULES	
3.23 Finals variations – Additional Requirements	
Aim	To provide information on the structure of finals matches.
Applies to	All finals matches only
Links to	3.1 Winter Competition Structure , 3.22 Finals Variations - Draws , 3.4 Game times , 3.14 Single Game Voucher (SGV) , 3.15 Casual Fill in Voucher (CFV) , Qualification Rules.
Limitations	Does not include NetSetGo or Junior Year 5 & 6 Competitions
Forms	N/A
Review	Last Modified: 28.01.21

1. All finals matches will be provided with an official 'FINALS' scorecard.
2. First mentioned team to collect scorecard and score. Second team to time. Both official timer and scorer must stand together.
3. PNA will provide the scorer and timekeeper for all division 1 grand finals.
4. Junior 9-12 Division 1 and Junior 7-8 Division 1 are to complete Grand Final scorecards with players positions in each quarter for MVP purposes.
5. All clubs must be financial to play finals and have no outstanding monies owing to PNA or NWA.
6. All players must have played at least five (5) matches with their own club, on separate dates, before they may participate in Finals matches. SGV's are counted towards qualifying matches once the player becomes registered for that club.
7. A team with a player playing down from a higher division or playing under another name will be deemed an ineligible player and will result in a fine. The team concerned and the player will take no further part in the finals series. (see Penalties below).
8. All players in Finals matches must play in that team's uniform unless previous approval has been granted. Failure to do so will be deemed as playing an ineligible player.
9. All Finals must be played on the day, date and at the time specified by the Association.
10. Teams must be available to play in all Finals. Any team who forfeits a Finals Match will be eliminated from the Finals Series. If team 1 or 2 (2nd Semi Final) forfeits a Semi Finals Match on the scheduled day, there shall be no Preliminary Final.
11. If a finals match is cancelled by PNA due to weather or any other reason, the following shall occur:
 - (i) If the first week of finals is cancelled, the fixture for the second week will be 1st v 4th and 2nd v 3rd. The two winning teams will play in the grand final.
 - (ii) If the second week of finals is cancelled, the higher ranked team will be declared the winner and play in the grand final.
 - (iii) If the grand final is cancelled, it will be rescheduled to Sunday. If play is not possible on Sunday, the game will be rescheduled to Tuesday. If play is not possible on Tuesday, the highest ranked team will be declared the winner.
12. Umpires for Finals are coordinated by PNA. Payment to the umpires is required prior to the commencement of the match at a rate published by PNA in Finals notifications.
13. It would be poor sportsmanship and not in the spirit of the game to replace a player from a team that is available to play with a player playing up.

Penalty:

Number	Infringement	Fine	Penalty
3.1	Playing an ineligible player who has not played sufficient games to qualify during a Finals match	\$50.00	Forfeiture of the match. Team and player have no further part in the Finals series.
3.2	Playing an ineligible player from a higher grade during a Finals match.	\$50.00	Forfeiture of the match. Team and player have no further part in the Finals series.
3.3	Playing an ineligible player under a false name during a Finals match.	\$50.00	Forfeiture of the match. Team and player have no further part in the Finals series.

3.0 COMPETITION RULES	
3.24 Fines and Penalties	
Aim	To notify members of fines and penalties.
Applies to	All competition games held at Perth Netball Association.
Links to	
Limitations	
Forms	
Review	Last Modified: 29.01.20

Number	Infringement	Fine	Penalty
1. SCORECARDS			
1.1	Failure to complete any aspect of the scorecard.	\$10.00	n/a
1.2	Failure to use the official scorecard.	\$10.00	n/a
1.3	Failure to hand in the score card on the day of the game.	\$10.00	n/a
1.4	Failure to hand in or email in the scorecard by 5pm on the Wednesday following the game (the original scorecard must still be handed to the office before the next game)	\$20.00	n/a
2. INELIGIBLE PLAYERS			
2.1	Playing an ineligible player	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.
2.2	Playing down from a higher grade without a permit to play down.	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.
2.3	Playing a player from Jnr 7/8 Division 1 or 2 into the Jnr 9/12 Competition Divisions 10 and below.	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.
2.4	Playing a player from Jnr 9/12 Division 1 and 2 in Open Divisions 8 and below.	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.
2.5	Playing with more than 10 players on the scorecard.	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.
3. INELIGIBLE PLAYERS – DURING FINALS SERIES			
3.1	Playing a player who has not played sufficient games to qualify during a Finals match	\$50.00	Forfeiture of the match. Team and player have no further part in the Finals series.
3.2	Playing an ineligible player from a higher grade during a Finals match.	\$50.00	Forfeiture of the match. Team and player have no further part in the Finals series.
3.3	Playing an ineligible player under a false name during a Finals match.	\$50.00	Forfeiture of the match. Team and player have no further part in the Finals.

4. GENERAL COMPETITION			
4.1	Intentionally playing players under other registered names	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.
4.2	Members proven to have provided false information.	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.
4.3	Failure to purchase a single game voucher (SGV) or a casual fill in voucher (CFV) prior to taking the court.	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.
4.4	Player playing on a single game voucher more than 3 (three) times in the season.	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.
4.5	Player playing for a different PNA club to that they are registered with.	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.
4.6	Not registered with Netball WA prior to taking the court.	\$50.00	Loss of goals scored for the offending team. The non-offending team wins the match.
4.7	Player registered with a PNA club but not allocated to a team by closing date for player nominations.	\$50.00	N/A
5. FORFEITS			
5.1	Forfeiting a match – notifying office in writing by Close of Business 5pm Thursday	\$50.00	Loss of match 15-0. Non-forfeiting team receives 2 points.
5.2	Forfeiting a match – after Close of Business 5pm Thursday	\$100.00	Loss of match 15-0. Non-forfeiting team receives 2 points.
5.3	Forfeiting a match on the day of the game.	\$100.00	Loss of match 15-0. Non-forfeiting team receives 2 points.
5.4	Forfeiting a match after commencement	\$100.00	Loss of match 15-0. Non-forfeiting team receives 2 points.
5.5	Failing to pay any fines prior to the next game day.		Cannot earn points and fines to be paid.
6. UNIFORM			
6.1	Playing a player not in registered uniform without a permit to play out of uniform.	\$10.00	n/a
7. UMPIRING			
7.1	Failure to umpire a match	\$50.00	n/a
7.2	Failure to supply a competent umpire	\$50.00	n/a

4.0 UMPIRING	
4.1 Umpires – Roles and Responsibilities	
Aim	To highlight the roles and responsibilities of umpires on Match Day
Applies to	All participants
Links to	INF Rules of Netball - 2020 Edition
Limitations	N/A
Forms	N/A
Review	Last Modified 23.02.22

The roles and responsibilities of umpires on match day are outlined in the International Netball Federation Rules of Netball. These shall apply to all PNA matches unless modified in this Competition Handbook.

1.0 Umpiring Committee

- 1.1 An Umpiring Committee composed of the Association Umpiring Development Officer and two (2) elected members from different clubs will be elected at the Annual General Meeting.
- 1.2 Nominations for positions on the Umpiring Committee will be called in the same manner as those for the Executive Committee members under the PNA Constitution.
- 1.3 Resignations from the Umpiring Committee shall be submitted in writing to the Executive.
- 1.4 Should any member resign before the expiry of their term of office, the Executive may:
 - 1.4.1 Appoint a substitute who shall hold office until the term of office expires;
 - 1.4.2 Appoint a substitute for any subsequent vacancy.
- 1.5 The duties of the Umpiring Committee are to:
 - 1.5.1 Formulate, supervise, monitor and evaluate Association umpiring programs;
 - 1.5.2 Promote the National Umpiring Accreditation Scheme;
 - 1.5.3 Assist Netball WA umpiring personnel to promote umpiring programs within the Association at all levels;
 - 1.5.4 Assist with practical coaching and assessment of umpires within the Association;
 - 1.5.5 Act as an advisory panel for umpires within the Association;
 - 1.5.6 Select the PNA Umpire Squad each year;
 - 1.5.7 Carry out such other duties as the Executive may direct.

Rules:

1. It is the responsibility of umpires to apply the rules with impartiality, fairness and consistency. The umpires must strictly adhere to the rules set down by Netball Australia and PNA.
2. **PRIOR** to the commencement of the game, it is the responsibility of the umpires to carry out an inspection of all players to ensure that their nails are short and smooth, and that no jewellery, sharp adornments or hair beads are worn. A player needing to cut nails or remove jewellery, sharp adornments or hair beads must do so and report back to the umpire before being allowed to take the court.
 - 2.1 Should a player be found to be wearing prohibited jewellery/sharp adornments/hair beads after the commencement of the game, they shall be sent off the court and the offending item(s) removed. Play is to continue without that player. The position left vacant during the time the player is off the court must not be filled unless that position is Centre, in which case the team may move one player to fill that position. The player may retake the court at the next centre pass once their jewellery/sharp adornments/hair beads are removed. The only exception to this rule is the wearing of a wedding ring which must be covered with tape.

Policy:

1. Each team shall be required to provide one (1) umpire for every game. However, if using players from the team involved the umpire CANNOT take the court if an injury occurs and teams cannot swap umpires during the game.

2. Should a team's umpire fail to attend or umpire the match in its entirety, it is the responsibility of that team's coach or player to take over. An umpire must be supplied even if the team plays a player short.
3. Umpires are not permitted to coach a team whilst umpiring or stand with a team during intervals. During intervals, umpires should stand together.
4. All umpires are expected to wear appropriate sport wear for the duration of the game. This includes appropriate footwear – no thongs. It is preferred that the umpire is predominantly dressed in white or wears a top to conceal their playing uniform.
5. It is the umpire's responsibility to provide his/her own whistle and sign the scorecard at the conclusion of the match.

UMPIRE COMPETENCY REQUIREMENTS

6. All teams are to supply their own competent umpire.
 - 6.1 The competency of an umpire may be decided by the PNA Umpire Development Officer, or their representatives.
 - 6.2 Should an umpire be deemed not competent, the PNA Umpire Development Officer will inform the relevant club. It is expected that the club will move the umpire to a more suitable standard of game and provide the umpire with training.
 - 6.3 All umpires allocated by clubs must be registered in the online membership database.
7. The following umpire competency levels are guidelines for the 2022 Winter season and will become mandatory for clubs from the start of the 2023 season:
 - 7.1 Umpires in Open Divisions 1 and 2 will have a minimum B badge level accreditation or be working towards obtaining a B badge.
 - 7.2 Umpires in Open Divisions 3 to 10 inclusive will have a minimum C badge level accreditation.
 - 7.3 Umpires in Year 9-12 games at 1pm, 2.30pm and 4pm will have a minimum C badge level accreditation.
8. It is strongly recommended by PNA that all umpires complete the online Netball Australia Rules Theory Exam each year.

4.0 UMPIRING	
4.2 Umpire Fee Structure for Non-Squad Umpires	
Aim	To provide guidance to Clubs on how much to pay non-squad umpires for their services
Applies to	All areas of the competition
Links to	4.3 Selection of Squad Umpires and Fee Structure for Allocated Umpires
Limitations	PNA has no direct control over how much umpires are paid
Forms	NA
Review	Last Modified 30.01.19

1. All umpires participating in a PNA competition MUST be registered with their club on the online membership database or with PNA where the umpire does not have an association with a Club.
2. The amount paid to an umpire during the Round Robin Competition is entirely up to the Club/team making the payment and as such the payments below are for guidance only, except in the case of Squad umpires. PNA suggests that when making payments, you consider the age group being umpired and the level of qualifications the individual umpire has attained.
3. The payment rates for Non-Squad Umpires for the Round Robin Games at PNA are: (Note Round Robin does not include the Finals Series).

Age Group:	Recommended Rates/Match:	Recommended C Badge Rates/Match:
NetSetGo Year 2/3 and Year 4/5	\$12.00 - \$15.00	\$20.00
Junior Year 5 & 6	\$15.00 - \$20.00	\$20.00
Junior Year 7-8 & 9-12	\$20.00 - \$25.00	\$25.00
Open Division 2 and below	\$25.00 - \$30.00	\$30.00
Open Division 1	See I2.2.13	See I2.2.13

4. The set payment rates for Non-Squad Umpires for the Finals Series at PNA are:

Age Group:	Division 1: Rate set by PNA	All other Divisions: Rate set by PNA
Junior 7-8	\$25.00	\$25.00
Junior 9-12	\$30.00	\$25.00
Open	\$35.00	\$30.00

5. Umpires must be paid on the day of the match prior to the start of play.

4.0 UMPIRING		
4.3 Selection of Squad Umpires and Fee Structure for Allocated Umpires		
Aim	To provide guidance and consistency in the selection and payment of squad umpires	
Applies to	All umpires available for selection onto the PNA squad	
Links to	4.2 Umpire Fee Structure for Non-Squad Umpires	
Limitations		
Forms		
Review	Updated: 18.10.18	Passed 30.01.19

PNA is committed to providing highly qualified umpires for Open Division 1 and Junior 9-12 Division 1. All teams are responsible for payment directly to the umpires on the day.

1. All umpires selected in the PNA Squad MUST be registered with PNA on the online membership database.
2. Priority of coaching/screening of umpires shall always be given to PNA squad/club umpires over any other umpire.
3. Selections for all umpire development programs shall be in accordance with the policy as determined by the PNA Umpire Development Officer with the approval of the Executive.
4. Selection onto the squad is based on qualification and performance and is determined by the PNA Umpire Development Officer and the Umpiring Committee.
5. As part of the up-skilling program for umpires, the Umpiring Committee identifies umpires for placement on matches in Open Division 1 and Junior 9-12 Division 1 and may provide additional coaching to the umpires during the matches.
6. Payment to the umpires is to be from the participating teams prior to match start. Please see rates below:

Age Group:	Rates/Match: Set by PNA
Junior 9-12 Division 1	\$30.00
Open Division 1	\$35.00

4.0 UMPIRING	
4.4 Umpire Allocations for Finals	
Aim	To clarify the procedure and responsibilities for the allocation of umpires for finals matches
Applies to	PNA Clubs, PNA Squad Umpires
Links to	NA
Limitations	NA
Forms	NA
Review	Last Modified: New

1.0 Policy:

- 1.1 The PNA Umpiring Committee will allocate umpires for all finals games.
- 1.2 Clubs will be required to provide the same number of umpires as they have teams playing during that finals round. Penalties will apply to any club who fails to provide a competent umpire for any match.
- 1.3 Where possible, club umpires will not umpire a team from their own club.
- 1.4 Badged umpires will be given preference over non-badged umpires.

2.0 Procedure:

- 2.1 The PNA AUDO will request a list of available umpires from clubs with teams in finals.
- 2.2 To assist with allocating umpires, clubs must indicate the age group(s) and division(s) that their nominated umpire has officiated in during the current season.
- 2.3 PNA will endeavour to have the roster out to clubs by 12 noon on Monday of each week.
- 2.4 It is each club's responsibility to notify their umpires of their allocations and to find a suitable replacement if their allocated umpire is unavailable.
- 2.5 Three (3) reserve umpires will be allocated for each timeslot. Reserve umpires must report to the PNA Match Office before the start of their game and sign in. If a reserve umpire does not umpire a match, they will be paid by PNA.
- 2.6 All umpires must be paid by the teams playing prior to the start of the match. (Refer to payment rates in section 12.2.12).

5.0 BEHAVIOUR AND COMPLAINTS	
5.1 Code of Behaviour	
Aim	To provide guidance and expected standards of behaviour for Players, Executive, Administrators, Coaches, Umpires, Spectators and Parents to ensure that participation at all levels of netball is enjoyable and fun.
Applies to	This Code applies to all PNA Members and anyone participating in or attending PNA competitions and events.
Links to	PNA Constitution
Limitations	
Forms	Sample Code of Behaviour - Club Use
Review	Last Modified: 27.02.19

The following Codes of Behaviour are to apply when playing, training or taking part in any Association sanctioned activities.

All

1. Act within the rules and spirit of the sport of netball.
2. Show courtesy to all involved with the sport.
3. Respect the rights, dignity and worth of all involved in the sport regardless of their gender, ability, cultural background or religion
4. Promote fair play over winning at any cost.
5. Respect the decisions of umpires, officials, coaches and administrators.
6. Display appropriate and responsible behaviour in all interactions.
7. Act with integrity, objectivity and accept responsibility for your decisions and actions.
8. Ensure your decisions and actions contribute to a safe environment.
9. Respect the effort and performances of all players, umpires and officials
10. Reject the use of harassment, bullying or violence in any form, whether by other spectators, coaches, officials or players.

Players

1. Give your best at all times.
2. Participate for your own enjoyment and benefit.
3. Play by the rules.

Coaches

1. Help each person (player, umpire, official, etc.) to reach their potential.
2. Respect the talent, developmental stage and goals of each person and encourage them with positive and constructive feedback.
3. Obtain appropriate qualifications and keep up-to-date with the latest coaching practices and the principles of growth and development of young players.
4. Ensure that any physical contact with another person is appropriate to the situation and necessary for the person's skill development.

Officials

1. Be consistent, impartial and objective when making decisions.
2. Address unsporting behaviour and promote respect for other players and officials.

Administrators

1. Support coaches and officials to improve their skills and competencies.
2. Act honestly, in good faith and in the best interests of the sport as a whole.
3. Ensure that any information acquired or advantage gained from the position is not used improperly.
4. Conduct Club responsibilities with due care, competence and diligence.

Parents

1. Encourage your child to participate, do their best and have fun.
2. Focus on your child's effort and performance, rather than winning or losing.
3. Never ridicule or yell at a child for making a mistake or losing a game.
4. Model appropriate behaviour, including respect for other players, umpires and officials.

5.0 BEHAVIOUR AND COMPLAINTS	
5.2 Complaint Management - Overarching Principles	
Aim	To ensure the smooth fair and harmonious running of the competition at PNA where the rights of all are respected and upheld. To provide the structure for every person associated with netball at PNA to have any grievance considered in a fair and equitable manner
Applies to	Anyone that feels aggrieved in any way and wishes to have an incident considered under a more formal structure.
Links to	5.1 Code of Behaviour Official Rules of Netball Appendix 13 Standard Range of Penalties
Limitations	This does not apply to PNA members where the incident does not occur in a PNA sanctioned competition.
Forms	Appendix 5.4 Complaint – Incident Report
Review	Last Modified: 23.02.22

1.0 General information

- 1.1 PNA will provide a complaints procedure that has integrity and is transparent.
- 1.2 Complaints must be lodged using Form 5.4 within 48 hours of the alleged incident. PNA reserves the right to accept or refuse complaints lodged outside of this timeframe.
- 1.3 Other than complaints lodged by umpires, all complaints must be signed by one of the complainant's recognised Club Contacts.
- 1.4 PNA reserves the right to refuse to accept a complaint that has not been fully completed.
- 1.5 The general expectation will be that Clubs are responsible for the behaviour of their players, coaches, and spectators.
- 1.6 All people will be accorded the rights of natural justice.
- 1.7 Any matter that appears to breach any law will be passed directly to the relevant authorities.

2.0 Vexatious or Improper Complaints & Victimization

- 2.1 PNA will take all necessary steps to ensure that anyone involved in a complaint is not victimised by anyone for coming forward with a complaint or for helping to resolve the complaint.
- 2.2 If at any point in the complaint process the Permit and Protests Committee members consider that a complainant has knowingly made a complaint that is vexatious or malicious to the respondent, the matter may be dismissed.
- 2.3 Anyone found to have instigated or participated in a vexatious complaint, or the victimisation of a complainant will have an incident report raised against them for review and appropriate action which may include disciplinary action against the complainant.

3.0 Permit and Protests Committee

- 3.1 The Permit and Protests Committee will consist of 3 members drawn from the PNA Executive.
- 3.2 The relevant Competition Co-ordinator (CC) will act as convenor. Should they have a conflict of interest, the other CC will substitute and if the other CC has a conflict, the convenor will be appointed from other Executive members.
- 3.3 No member will be associated with a club that has an active role in the complaint.

4.0 Procedure for Investigating Complaints

- 4.1 All complaints lodged in accordance with this policy will be investigated by the Permit and Protests Committee.
- 4.2 The Permit and Protests Committee may investigate any complaints or incidents that have not been lodged formally when this is considered in the best interests of Netball.
- 4.3 The Permit and Protests Committee has the discretion to refer any complaint it receives under this policy directly to a Tribunal hearing.

- 4.4 In conducting its investigation, the Permit and Protests Committee will request a statement from the accused and may gather statements from the umpires, coaches and any other witness it deems appropriate. A copy of the complaint form, with personal details removed for privacy reasons, will also be sent to the accused and their club.
- 4.5 The purpose of the investigation will be to determine whether or not, on the balance of probabilities (i.e. more probable than not), an offence has been committed.
- 4.6 Following investigation of a complaint, the Permit and Protests Committee will determine whether the person is to be charged with a Code of Behaviour offence and, if so, the appropriate type and level of offence using the Standard Range of Penalties.
- 4.7 As soon as possible after receiving a complaint and undertaking its investigation, the Permit and Protests Committee will inform the accused person, through the person's club, whether or not they have been charged with a Code of Behaviour offence and, if so the type of offence and corresponding penalty for that charge.
- 4.8 The Permit and Protests Committee will provide the accused person and their club with a Statement of Findings that outlines:
- (a) The Code of Behaviour charge and penalty
 - (b) The Permit and Protests Committee's finding of the relevant facts and the evidence relied upon
- 4.9 A person charged with a Code of Behaviour offence by the Permit and Protests Committee may:
- Accept the Statement of Findings, in which case the relevant penalty for the offence will apply subject to any reduction available as a result of the early guilty plea; or
 - Appeal the Statement of Findings on the grounds of:
 - New evidence that may alter the outcome and/or
 - An error made by the Permits and Protests Committee in relation to its role in the investigation of complaints under these rules that is likely to have affected the outcome and/or
 - That the penalty is manifestly excessive.
- 4.10 If the accused person elects to appeal the Statement of Findings, they must lodge an application to appeal the Statement of Findings that outlines:
- (a) the new evidence that may alter the outcome
 - (b) the error(s) made by the Permits and Protests Committee in relation to its role in the investigation of complaints under these rules that is likely to have affected the outcome; or
 - (c) on what basis they believe the penalty is manifestly excessive
- This application to appeal the Statement of Findings must be lodged with PNA within 48 hours of receiving the Statement of Findings, together with a \$100 bond.
- 4.11 The PNA Executive Officer or their delegate will review any application to appeal the Statement of Findings.
- 4.12 If, in the opinion of the Executive Officer or their delegate, this review satisfies any of the criteria outlined in 4.10 (a), (b) or (c), the matter will be referred to a Tribunal hearing and the \$100 bond will be refunded.
- 4.13 Should an accused person elect to appeal a Statement of Findings under section 4.10, any penalty imposed on them by the Permit and Protests Committee will remain enforceable until such time as a final outcome has been reached under this rule.

5.0 Tribunal

- 5.1 A matter will be dealt with by the Tribunal in one of the following circumstances:
- (a.) Referred by the Permit & Protests Committee under 4.3
 - (b.) Where an appeal of the Statement of Findings has been upheld by the Executive Officer or their delegate under section 4.12
- 5.2 PNA will arrange a suitable date, time and venue for the Tribunal hearing as soon as possible after the matter has been referred to it.

- 5.3 PNA will arrange a suitable Tribunal chairperson. This person should possess suitable skills to conduct the Tribunal and may or may not come from the netball community.
- 5.4 Except for members of the Tribunal, no legal representation will be permitted.
- 5.5 Both parties will be provided with a copy of the incident report and any written statements provided by witnesses and any party to the complaint obtained by the Permits and Protests Committee during its investigation.
- 5.6 PNA will arrange and confirm all relevant parties to attend. This may include but will not be limited to:
 - The person alleging the offence
 - The person charged with the alleged offence
 - The umpires involved if applicable
 - Any other parties if applicable
- 5.7 Any party involved in a complaint shall be responsible for arranging the attendance of any witnesses they wish to use at a tribunal hearing.

6.0 Tribunal Hearing Procedure

- 6.1 The Chairperson can call witnesses in the order and as they deem necessary.
- 6.2 At the hearing, the accused person may be accompanied by an (one) official of their club and anyone under the age of 18 may also be accompanied by a parent or guardian. Umpires may be accompanied by an umpire's advocate.
- 6.3 Any person accompanying another person under section 6.2 may ask questions through the Chairperson but is not permitted to give evidence.
- 6.4 If any person fails to attend a hearing as requested without reasonable cause in the opinion of the Tribunal, the Tribunal may elect to proceed with the hearing in their absence. PNA may also impose a penalty for failure to attend a hearing.
- 6.5 The hearing will determine whether the alleged offence has been established on the balance of probabilities (i.e. more probable than not). If the Tribunal is of the view that the offence has been proven, a penalty may be imposed. If the Tribunal is of the view that the offence has not been proven, the offence will be dismissed.
- 6.6 If the Tribunal considers that a charge has been established, it will refer to the Standard Range of Penalties and may impose any one or more of the following:
 - a) a monetary fine;
 - b) a warning;
 - c) Suspend, disqualify, reprimand, ban or otherwise deal with the person;
 - d) Any other such penalty as the Tribunal considers appropriate.
- 6.7 Suspension may include being banned from coaching, officiating and/or playing at PNA or in any competition representing PNA and/or being banned from attending the venue.
- 6.8 If the Tribunal is not satisfied that the particular charge has been proved, but is satisfied that a lesser charge has been established, then it may find such lesser charge established and will apply the penalty applicable to the lesser charge.
- 6.9 Where it appears to the Tribunal that the wrong charge has been laid or charges that should have been laid have been omitted, the Tribunal may amend the charges and proceed to make a finding. Further, the Tribunal has the right to direct that a person other than the charged person be charged with an offence on the basis of evidence presented before it during the course of conducting a hearing
- 6.10 Where charges arising from one particular incident are heard together and the Tribunal finds the person or team guilty of more than one offence, it may impose a single penalty, being not more than the maximum penalty for the most serious of the offences, or it may impose individual penalties for each offence.
- 6.11 Where the Tribunal imposes more than one period of suspension, it may impose them to be served concurrently or cumulatively or partly concurrently and partly cumulatively.
- 6.12 There will be an audio recording of the tribunal hearing. This will be kept on file in the Association records and no copies will be made available.

7.0 Penalties:

- 7.1 If the complaint is upheld by the Tribunal, the Chairperson will state the penalty that is to be imposed, using the Standard Range of Penalties in Appendix 5.13.
- 7.2 The Tribunal is not obliged to provide any oral or written reasons for any decision made by it

8.0 Notification of Outcome:

The PNA Office will notify the complainant and defendant/s Club/s in writing of the outcome of the hearing and any penalties applied within 48 hours of the hearing. The PNA Office will list the outcome on the PNA website.

9.0 Appeals:

- 9.1 Except for matters referred to the Tribunal under section 5.1(b), any party to a complaint may lodge an appeal against a decision made by the Tribunal relating to their complaint.
- 9.2 Applications for an appeal will be made in writing to the PNA Executive within 7 days of the original decision and must be accompanied by a non-refundable fee of \$200.
- 9.3 An application for appeal must demonstrate an error in the Tribunal process or new evidence.
- 9.4 The PNA Executive Committee reserves the right to reject an appeal application if it deems that the appeal is frivolous or without substance.
- 9.5 If granted, the Appeal will be heard by the Appeals Committee within 14 days from receipt of the appeal. There will be no further appeal granted.
- 9.6 The Appeals Committee shall be made up of three (3) people chosen by the Executive. The chairperson of the Appeals Committee shall possess suitable skills to conduct the Appeal hearing and may or may not come from the netball community.
- 9.7 Members of the Appeals Committee must not have previously been involved in the matter being appealed or have a conflict of interest in any other way to the matter.
- 9.8 The Appeals Committee will decide to either uphold or dismiss the appeal, based on the evidence put before it.
- 9.9 If the appeal is dismissed, the Tribunal's decision and any penalty imposed shall stand.
- 9.10 If the appeal is upheld, the decision of the Tribunal will be overturned and any penalty handed down will be annulled.

5.0 BEHAVIOUR AND COMPLAINTS	
5.3 Complaint / Incident Report Administration Procedure	
Aim	To ensure the smooth, fair and harmonious running of the competition at PNA where the rights of all are respected and upheld.
Applies to	Anyone within the grounds of the Matthews Netball Centre on a Match Day and or representing PNA in any way at any event or competition
Links to	5.2 Complaint Management Overarching Principles 6.6 Member Protection Policy
Limitations	PNA does not have direct control over incidents that may arise at other events or competitions
Forms	Appendix 4 Complaint Incident Form Appendix 5 Umpire Incident Form
Review	Updated: 23.02.22

This procedure provides guidance on how PNA will administer complaints. It should be read in conjunction with Section 5.2 Complaint Management Overarching Principles.

Incidents can be organised into the following categories and subsequent action required.

Code of Behaviour	Suspected breaches of the PNA Code of Behaviour by players, coaches, umpires, club officials or spectators	A PNA Match Official may attend if the match is in progress or a written complaint form can be lodged
Umpiring	Complaints about the standard of umpiring	Umpire coaches may attend if the match is in progress or a written report can be lodged.
Major Incident	Illegal activity or any suspected threat to public safety	Report directly to police or emergency services

Procedure:

- 1.1. At the start of the season, all teams will be allocated a Complaint Card
- 1.2. In order to lodge a complaint during a match about:
 - 1.2.1. a possible code of behaviour breach, or
 - 1.2.2. an issue with the standard of umpiring

this card must be presented to the match office at the time the complaint is being made.
- 1.3. It is the team's responsibility to ensure the issue is significant enough to warrant lodging a complaint. It is suggested that the team manager or coach is the card holder.
- 1.4. PNA has the discretion to cancel a team's Complaint Card if it is being used inappropriately.
- 1.5. Complaints about suspected illegal activity or matters that could otherwise compromise public safety at the venue do not require presentation of the Complaint Card.
- 1.6. PNA will keep a record of all complaints received
- 1.7. Where an investigation has taken place, records will be kept of the outcome and all relevant parties will be notified.

2. COMPLAINTS ON MATCH DAYS (MATCH IN PROGRESS)

Process for Code of Behaviour Complaints:

- 2.1 If a team has a complaint relating to code of behaviour during a match that needs immediate resolution, they must present with their Complaint Card to the Match Day Office and explain the nature of their complaint in detail.
- 2.2 PNA will send a Match Official to the court as soon as possible.

- 2.3 After observing behaviour at the court, a Match Official may:
 - 2.3.1 Request any person to cease certain behaviour
 - 2.3.2 Request any person to leave the court area
 - 2.3.3 Request any person to leave the venue
- 2.4 Where any person fails to adhere to a Match Official's direction, the Match Official will stop the game and either declare the current score as the final result or declare a forfeit by the offending team.

Process for Complaints About Umpiring Standards

- 2.5 If a team has a complaint relating to the standard of umpiring during a match that needs immediate resolution, they must present with their Complaint Card to the Match Day Office and explain the nature of their complaint in detail.
- 2.6 Complaints about the standard of umpiring received while a match is in progress will only be addressed by PNA where the competency and experience of the umpire are mismatched with the standard of the game and players are likely to be at risk of serious injury.
- 2.7 PNA will send a Match Official to the court as soon as possible.
- 2.8 If, in the opinion of the Match Official, the experience and competency of the umpire are below the standard expected and as a result the safety of players is at risk, the Match Official may remove the umpire from the game.
- 2.9 The club responsible for allocating the umpire who is removed from the game in 2.8 may be penalised for failure to provide a competent umpire.

3. COMPLAINTS (POST MATCH)

Complaints lodged after a match has been completed do not require presentation of the Complaint Card. If a Complaint Form is lodged, the procedures outlined in Section 5.2 Complaint Management – Overarching Principles will apply.

4. COMPLAINTS ABOUT MAJOR INCIDENTS

- 4.1 Illegal Activity
 - 4.1.1 Report the matter to the police and notify the Match Office.
 - 4.1.2 An Incident Report will be completed and filed for reference purposes.
- 4.2 Threats to Public Safety
 - 4.2.1 Complaints about suspected threats to public safety will be directed to the PNA President or their delegate;
 - 4.2.2 The procedures in the PNA Emergency Management Plan will be followed;

5.0 BEHAVIOUR AND COMPLAINTS	
5.4 Coaching from the Sidelines	
Aim	To prevent intimidating behaviour by coaches and spectators
Applies to	All coaches, parents and spectators
Links to	5.1 Code of Behaviour
Limitations	NetSetGo- Refer to 3.10 Qualification Rules - NetSetGo Year 2/3 and Year 4/5 Match Play Rules
Forms	N/A
Review	Last Modified: 22.02.18

1. Encouragement is wonderful to hear from the sidelines, but it should always remain positive and of a general constructive nature.
2. Team officials, spectators and/or parents must remain stationary during play. They are NOT permitted to move up and down the sidelines or along the goal lines. Coaching is only allowed from outside the court throughout the game.
3. Team officials, spectators and/or parents must not enter the court during play, unless they are the team's designated primary care person attending to an injured player. Penalties may apply for any breach of this rule.
4. Sportsman like behavior must be adhered to at all times.

5.0 BEHAVIOUR AND COMPLAINTS	
5.5 Vilification and Discrimination Policy.	
Aim	To foster and maintain a sporting environment which promotes understanding, accepts the unique differences of all persons affiliated to PNA and recognises the need to prohibit certain discriminatory or vilifying conduct.
Applies to	All Members
Links to	5.2 Complaint Management Overarching Principles 5.3 Complaint/Incident Report Administration Procedure 5.13 Standard Range of Penalties
Limitations	For information only
Documents	
Review	Last Modified: 18.11.20

Perth Netball Association (**the Association**) is committed to fostering and maintaining a sporting environment which promotes understanding, accepts the unique differences of all persons affiliated with or interested in netball and recognises the need to prohibit certain discriminatory or vilifying conduct. The Association has regard to the overarching Netball Australia Position Statement included in the Netball Australia Member Protection Policy, in publishing this document which establishes the means of redress for players and officials aggrieved by what they reasonably consider to be vilification or discrimination based on their individuality.

1.0 Application & Scope of Policy

The Association is bound by applicable provisions of State-based legislation as well as the:

- Racial Discrimination Act 1975 (Cth);
- Sex Discrimination Act 1984 (Cth);
- Human Rights & Equal Opportunity Commission Act 1986 (Cth); and
- Disability Discrimination Act 1992 (Cth) (Legislation).

This Policy is not in substitution of the Legislation.

The Association will ensure that this Policy is communicated to Participants of the Association. It will also use its best endeavours to ensure that Participants of the Association receive vilification and discrimination training as well as promote a safe and inclusive match day environment.

Nothing in this Policy prevents a person lodging a Complaint in relation to vilification or discrimination under the Legislation. In the event a Complaint is made under this Policy, the Association shall ensure that the parties are informed of their rights and that best endeavours are made to maintain the confidentiality of the Complaints Process unless a properly constituted Tribunal directs otherwise.

This Policy applies to all Clubs that are affiliated with the Association.

2.0 Definitions

In this Policy-

“Association Complaints Officer/s” means the Association President or their appointed delegate as thought fit and proper to hold the position, having regard to the obligations as set out in section 5 and in the Complaints Process.

“Complaint” means an allegation, contention or assertion made by a Participant or Participants in relation to the conduct of another Participant or Participants which the first Participant or Participants claim is Prohibited Conduct.

"Club" means any netball Club that is an affiliate of the Association.

“Club Official” includes committee members, coaches, coaching staff, trainers, persons involved in the every-day administration of the Club and any person who may reasonably be perceived to hold an official Club position.

"Complaints Process" means the procedure outlined in sections 4 to 8 of this Policy.

“Engage in Conduct” is defined with reference to the ordinary meaning ascribed to the phrase but also expressly includes use of the internet, Social Media or email to publish or transmit statements or other material

“Informal Resolution” means an informal arrangement, understanding or agreement that, in the reasonable opinion of the Association Complaints Officer/s has been reached in relation to a Complaint between the Participant or Participants alleged to have engaged in the Prohibited Conduct and the Participant or Participants alleged to have been the subject of the Prohibited Conduct. Such informal arrangements or agreements may involve an oral apology or a retraction.

“Participate” means to engage in any activity or behaviour which is either directly or indirectly related or reasonably incidental to netball as that term is understood under the Laws of Netball.

"Participant" includes a player, spectator, umpire, employee, volunteer to and agent of a Netball Club that Participates in the Association.

“Prohibited Conduct” means the conduct outlined in section 3 of this Policy.

“Social Media” has the meaning ascribed to it by any applicable Netball Australia Policy or otherwise refers to what may reasonably be perceived to involve communication involving digital formats and platforms including, but not limited to, Facebook, Twitter, Instagram, Snapchat, instant-messenger and derivations of email.

3.0 Prohibited Conduct

No Participant or Club Official shall engage in conduct which may reasonably be considered to offend, insult, humiliate, intimidate or discriminate against a person or group of persons on the ground of their:

- race;
- religion;
- gender;
- colour;
- sexual preference, orientation or identity; or
- special ability or disability.

4.0 Association Complaints Officer/s

The Association Complaints Officer/s is responsible for liaising between Club Coordinators, in an attempt to achieve Informal Resolution of the Complaint.

The Club Coordinators and the Association Complaints Officer/s shall liaise directly over incidents which in the reasonable opinion of the Club Coordinators or Association Complaints Officer/s are contrary to Section 3.

5.0 Confidentiality and Records

Confidentiality must be maintained throughout the Complaints Process. All parties to a Complaint, the Association's Complaints Officer, the Club Coordinator, any witnesses and the conciliator must all agree to the maintenance of confidentiality. No person involved in the Complaints Process shall publicly comment on any aspect of the Complaints Process without the prior written agreement of all parties.

The Association shall ensure that any documents relating to a Complaint shall remain confidential and be retained for 7 years from the date that the Complaint is made.

6.0 Preliminary Resolution Process

In the event that it is alleged that a person subject to section 3.1 has engaged in Prohibited Conduct, a Participant may lodge a Complaint with the Association.

The Association Complaints Officer/s shall take reasonable steps within the next three (3) days following the day on which the Complaint was lodged with the Association to achieve an Informal Resolution if, in the reasonable opinion of the Association Complaints Officer/s, the Complaint is capable of an Informal Resolution.

In circumstances where in the reasonable opinion of the Association Complaints Officer/s a Complaint cannot be resolved by way of Informal Resolution, or where an Informal Resolution process has been conducted and fails, the Association Complaints Officer/s shall refer the complaint to the Permits and Protests Committee for investigation.

7.0 Investigation by Permits and Protests Committee

In circumstances where a Complaint is not resolved in accordance with section 6 above, the Association Complaints Officer/s will refer the matter to the Permits and Protests Committee.

The Permits and Protests Committee will be constituted and an investigation will be conducted in accordance with the procedure outlined in the PNA Competition Handbook.

8.0 Club Liability

Where a breach of this Policy is found to have occurred, a Club may be vicariously liable for Prohibited Conduct engaged in by a Participant connected to the Club if the Club is unable to establish that it took reasonable precautions to prevent the Participant from engaging in that Prohibited Conduct.

6.0 GOVERNANCE	
6.1 Insurance	
Aim	To ensure all those who have a role in participating in competitions or activities at PNA are covered by adequate insurance cover.
Applies to	Players, coaches, umpires, officials, committee personnel and volunteers.
Links to	Netball Australia Insurance Program
Limitations	
Forms	V-Insurance Personal Injury Claim Form Certificate of Currency
Review	Last Modified: 5.02.18

1. All Netball WA affiliation fees are inclusive of the insurance premium, which covers members for the period from 1st January to 31st December of that playing year. Affiliation Fees paid to Netball WA include insurance cover for players, coaches, umpires, officials, committee personnel and all volunteers. The cover applies to members who are involved in Netball WA sanctioned competitions and activities only.
2. The National Risk Protection Program includes the following insurance options to all registered members of the Association:
 - Personal Accident
 - Public Liability
 - Professional Indemnity (does not apply to volunteers)
3. For further information on insurance please contact V-Insurance Group 1300 945 547
netball.vinsurance.com.au
4. Certificate of Currency is available to download from netball.vinsurance.com.au - Download Certificate of Currency.
5. If an injury or accident occurs for a SGV player, the first aid room and PNA office must be informed on the day of the injury.

6.0 GOVERNANCE	
6.2 Working with Children	
Aim	To ensure obligations under the Working with Children Act 2004 are met by Clubs.
Applies to	All Clubs who affiliate to Perth Netball Association
Links to	WWC - WA, Netball WA Working With Children Check Policy (Member)
Limitations	
Forms	WWC Register
Review	Last Modified 23.02.22

All clubs affiliated with PNA are obliged to comply with the Netball WA Working With Children Check Policy (Member).

The purpose of the policy is to outline each Member's obligations, responsibilities and expectations under the Working With Children Act.

6.0 GOVERNANCE	
6.3 Alcohol & Illegal Substances	
Aim	To protect the health, welfare and safety of all patrons at Matthews' Netball Centre
Applies to	Anyone entering the grounds of the Matthews' Netball Centre
Links to	
Limitations	As per WA Liquor Licensing Laws
Forms	N/A
Review	Last Modified: 23.02.17

Perth Netball Association is committed to conducting netball and social events and activities in a manner that encourages responsible service and consumption of alcohol.

1. No alcohol is permitted within the Matthews' Netball Centre, unless under circumstances compliant with requirements under WA Liquor Licensing Laws.
2. No illegal substances are permitted within the Matthews' Netball Centre.
3. No player may take the court whilst under the influence of alcohol or any illegal substance.
4. No person may participate or act in any official capacity with any team or Club affiliated with PNA or in any competition conducted at the Matthews' Netball Centre or whilst representing PNA whilst under the influence of alcohol or any illegal substance.
5. Players or officials suspected of acting under the influence of alcohol or illegal drugs will be asked to leave the court and Matthews' Netball Centre.

6.0 GOVERNANCE	
6.4 Smoke Free Venue	
Aim	To protect the health, welfare and safety of all patrons at Matthews' Netball Centre
Applies to	Anyone entering the grounds of the Matthews' Netball Centre
Links to	
Limitations	
Forms	N/A
Review	Last Modified: 29.01.20

1. The Matthews' Netball Centre is an entirely 'Smoke Free Venue'. Smoking is not permitted at any time under any circumstances within the grounds or within 10 meters of the entry gates.
2. No tobacco products will be sold by any vendor within the grounds of the Matthews' Netball Centre.
3. PNA will not receive money, other benefits or have arrangements with the tobacco industry.
4. A person observed smoking at the Matthews' Netball Centre will be notified of the Smoke Free status of the venue by a Match Day Official. The Match Day Official will ask them to immediately refrain from smoking and/or direct them to one of the designated smoking areas outside the grounds.

6.0 GOVERNANCE	
6.5 Health and Wellbeing - Netball Australia Policies.	
Aim	To inform members of the Netball Australia Policies
Applies to	All participants in the competition
Links to	Netball Australia policies
Limitations	For information only
Forms	NA
Review	Last Modified: 23.02.18

Please refer to the following Netball Australia policies. Through its affiliation with Netball WA, PNA is bound by the policies of Netball Australia and may refer to them where a situation is not adequately covered by an existing PNA policy.

[Junior Policy](#)

[Knee Programme](#)

6.0 GOVERNANCE	
6.6 Member Protection Policy.	
Aim	The protection of Members at Association and Club Level
Applies to	All Members
Links to	Netball Australia Member Protection Policy. 5.2 Complaint Management Overarching Principles 5.3 Complaint/Incident Report Administration Procedure
Limitations	For information only
Documents	Netball Australia Member Protection Policy WA Working with Children Checks PNA Guidelines for Interacting with Children
Review	Last Modified:22.01.18

Through its affiliation with Netball Australia, PNA and its Member Clubs are bound by the policies of Netball Australia and may refer to them where a situation is not adequately covered by an existing PNA policy.

Netball Australia Member Protection Policy

This policy aims to ensure the core values, good reputation, positive behaviours and attitudes of Netball Australia, Member Organisations and Affiliates are maintained and enhanced.

PNA Member Clubs should refer to the policy if addressing issues such as:

- Child Protection
- Taking images of children
- Anti-Discrimination, Bullying, sexual harassment and Victimisation
- Sexual Relationships
- Pregnancy
- Gender Identity
- Cyber Bullying and Safety
- Social Networking websites.

PNA Clubs can access the Association’s Member Protection Information Officer to help with the process for handling member protection issues by contacting the PNA office.

6.0 GOVERNANCE	
6.7 Inclusion Policy	
Aim	To provide a safe, fair and inclusive environment at PNA which recognises the right of all individuals to participate in netball regardless of their physical characteristics or cultural background.
Applies to	All Members
Links to	Netball Australia Member Protection Policy. 5.2 Complaint Management Overarching Principles 5.3 Complaint/Incident Report Administration Procedure
Limitations	
Documents	Netball Australia Member Protection Policy
Review	Last Modified: NEW

1. PNA is committed to providing a safe, fair and inclusive sporting environment where all people can contribute and participate.
2. PNA will endeavour to provide opportunities for males to participate in mixed and male competitions.
3. PNA may conduct cultural awareness training & inclusive workshops to ensure that its staff and clubs are providing a welcoming environment and creating awareness around cultural views and barriers.
4. PNA supports participation in netball on the basis of the gender with which a person identifies. There may be times when it is considered that participation on the basis of affirmed gender identity alone is not possible. For example, where an individual's strength, stamina or physique directly affects their ability, and the ability of others, to 'effectively compete'. In these circumstances PNA may seek advice regarding the 'competitive sporting activity' exemption in the Sex Discrimination Act 1984 (Cth) and applicable State discrimination laws.
5. Personal information about gender will only be collected from participants if absolutely necessary. Any information that is collected will only be disclosed if necessary and in accordance with the law.
6. PNA will provide "preferred name" and "pronoun" options on registration forms.
7. Members' preferred names and pronouns will be entered into the member database and used in any correspondence.
8. PNA will not disclose the transgender or gender diverse status of a member without their express permission.
9. Any member who experiences discrimination or harassment on the basis of their sex or gender identity may lodge a complaint with PNA under the Association's Vilification and Discrimination Policy found in section P3.2.5 of the PNA Competition Handbook.
10. All PNA competitions will be clearly labelled in regard to age group and gender. This includes additional references to all genders that are permitted to play. All competition labelling will be clear and transparent.
11. PNA observes the Netball Australia Junior Policy 2015 in regard to male participation:
 - 11.1 All netball programs or competitions for participants 12 years and under must be open to players of any sex or gender identity;
 - 11.2 Males who are 13 years and older are not permitted to participate in female competitions. This means that males must be 12 years of age or younger as at 31st December in the year of the competition; and
 - 11.3 Males who turn 13 during that competition or season will not be permitted to participate in female competitions.
12. Toilet and Change Room Facilities
 - 12.1 PNA provides access to male, female and unisex toilets for all members.

12.2 Accessing toilets and change rooms that are not consistent with birth gender will be determined by considering the safety and well-being of all members and in consultation with the transgender or gender diverse member.

12.3 While PNA will endeavour to accommodate the transgender or gender diverse member's preferences with respect to facility use, this may not always be possible.

7.0 AWARDS	
7.1 Life Membership	
Aim	To provide guidance on eligibility for Life Membership to PNA
Applies to	Eligible members of PNA
Links to	NA
Limitations	As per application form
Forms	5.7 Nomination for PNA Life Membership
Review	Last Modified: 23.02.22

A Life Membership may be conferred on any person at the Annual General Meeting subject to the following:

1. The nominator must be a current affiliated member or Life Member of Perth Netball Association.
2. The nomination is to outline the significant contribution made by the nominee to netball within the Perth Netball Association.
3. The criterion for selection as a Life Member is that the person shall have given outstanding service to PNA. "Service" being defined as: "Contribution that has benefited the growth, development, and betterment of the objects and standards of the Perth Netball Association".

Specific criteria for the various roles are provided below:

3.1 Player:

- Represented PNA as a player at interassociation competitions.
- Minimum of 20 years' service as a player with one or more PNA Member Clubs.
- Models the acceptable standards of behaviour at all times.

3.2 Umpire:

- umpired for PNA at inter-Association competitions for a minimum of 5 years.
- Minimum of 10 years' service as an umpire to PNA or a PNA Member Club.
- Demonstrated success in progressing along the Netball Australia Accreditation pathway or displayed a willingness to do so.
- Demonstrated willingness to provide mentoring and leadership to other umpires at PNA.

3.3 Coach:

- coached for Association teams for a minimum of 5 years.
- Minimum 10 years' service with one or more PNA Member Clubs.
- Demonstrated commitment to progressing along the Netball Australia accreditation pathway
- Demonstrated willingness to provide mentoring and leadership to other coaches at PNA.
- Models the acceptable standards of behaviour at all times

3.4 Administration:

- Committee member on the PNA Executive for a minimum for 7 years; and/or
- Minimum 10 years' service with one or more PNA Member Clubs.

4. Application for Life Membership must be made in writing on the prescribed form and received by the Executive Officer 7 days before the last Executive meeting prior to the AGM. Clubs to be notified of the date.

5. The PNA Executive will review all applications for Life Membership against the criteria and formally approve or reject each application. The Nominator will be notified in writing of the PNA Executive's decision as soon as possible.
6. Nominations for Life Membership approved by the Executive will be presented to members at the AGM
7. Subject to approval at the AGM, presentation will be at the opening function of the following Winter season or another appropriate occasion should this date not be suitable at the time.

7.0 AWARDS	
7.2 Competition Awards	
Aim	To recognise excellence within the PNA Competition and development structure
Links to	NA
Limitations	NA
Forms	NA
Review	Last Modified: 23.02.22

1.0 Shirley Doornbusch Medal

- 1.1 **Eligibility:** Awarded to a player in Open Division 1 who has received the most votes as awarded during the Round Robin matches. If the Award is tied on votes there will be no count back and the Award will be shared.
- 1.2 **Selection:** The umpires (combined) will cast votes under a 3, 2, 1 voting system. In addition, the coaches of each team will cast votes on a 3,2,1 voting system. Coaches are required to consider players from both teams when voting.
- 1.3 **Administration:** PNA Office overseen by the Competitions Coordinator to manage the collection and tallying of votes during the season. Votes should remain secret prior to presentation.
- 1.4 **Award:** Award to consist of a medal funded by the Association. A perpetual trophy will be presented by the Association but to be returned for engraving and display after the presentation.
- 1.5 **Presentation:** Announcement of the award will take place immediately after the final Round at the Sundowner and presented by Shirley Doornbusch or a family member.

2.0 PNA All Stars Team

- 2.1 **Eligibility:** Players must be registered with a Club at PNA and have qualified for finals.
- 2.2 **Selection:** The umpires (combined) will cast votes under a 3, 2, 1 voting system in all Open Division 1 games. In addition, the coaches of each team will cast votes on a 3, 2, 1 voting system on the home and away games for the season. The top votes fitting into the playing categories of 2/3 shooters 2/3 centre court players and 2/3 defenders to a maximum of 9 players. Coaches may vote across both teams.
- 2.3 **Administration:** PNA Office overseen by the Competitions Coordinator to manage the collection and tallying of votes during the season.
- 2.4 **Award:** A medallion.
- 2.5 **Presentation:** Announcement of the team will take place immediately after the final Round at the Sundowner.

3.0 PNA Rising Stars Team

- 3.1 **Eligibility:** Players must be registered with a Club at PNA and have qualified for finals.
- 3.2 **Selection:** The umpires (combined) will cast votes under a 3, 2, 1 voting system in all Year 9-12 Division 1 games. In addition, the coaches of each team will cast votes on a 3, 2, 1 voting system on the home and away games for the season. The top votes fitting into the playing categories of 2/3 shooters 2/3 centre court players and 2/3 defenders to a maximum of 9 players. Coaches may vote across both teams.
- 3.3 **Administration:** PNA Office overseen by the Competitions Coordinator to manage the collection and tallying of votes during the season.
- 3.4 **Award:** A medallion.
- 3.5 **Presentation:** Announcement of the team will take place immediately after the final Round at the Sundowner.

4.0 Open Division 1 Premiership Winners in Finals Series Rural & Industries Bank of WA Trophy

- 4.1 **Eligibility:** Awarded to the winning team in Open Division 1 Grand Final.

- 4.2 **Award:** Award to consist of a replica trophy funded by the Association. A perpetual trophy will be presented by the Association but to be returned to the Association for engraving and display after the presentation
- 4.3 **Presentation:** Presented by the Association at the conclusion of the Open Division 1 Grand Final.

5.0 Open Division 1 Grand Final MVP Robyn Somers Medal

- 5.1 **Eligibility:** Awarded to the most valuable player of the Open Division 1 Grand Final
- 5.2 **Selection:** A selection panel of 2/3 suitably qualified netball personnel (such as coaches, umpires, players, administrators) as deemed by the Competitions Co-ordinator to view the game and lodge votes on a 3,2,1 basis to be tallied by a Nominated PNA Official.
- 5.3 **Award:** The Award is to consist of a trophy funded by the Association. A perpetual trophy will be presented by the Association but to be returned for engraving and display after the presentation
- 5.4 **Presentation:** Representative(s) of the Robyn Somers family will be invited to present the Award at the conclusion of the Open Division 1 Grand Final.

6.0 Open Division 1 Minor Premiership

- 6.1 **Eligibility:** Open Division 1 only
- 6.2 **Selection:** Awarded to the team that finishes on the top of the Ladder at the conclusion of the final Round Robin.
- 6.3 **Administration:** Only one team can win this award.
- 6.4 **Award:** Award to consist of a replica trophy and perpetual trophy funded by the Association. A perpetual trophy will be presented by the Association but to be returned for display after the presentation.
- 6.5 **Presentation:** Presented by the Association after the final Round at the Sundowner.

7.0 All Open Divisions Premiership

- 7.1 **Eligibility:** All players must be eligible members of the team.
- 7.2 **Selection:** The team that wins the Grand Final in all divisions other than Division 1.
- 7.3 **Administration:** The provision of 10 medals (additional medallions may be purchased on request).
- 7.4 **Award:** Award to consist of a pennant inscribed with the division and Year and medallions to be presented to team members.
- 7.5 **Presentation:** Presented by the Association following the Grand Final matches of that timeslot.

8.0 Junior Years 9 - 12 Division 1 Premiers The Rural & Industries Bank of WA

- 8.1 **Eligibility:** All players must be eligible members of the team.
- 8.2 **Selection:** Awarded to the winning team Junior Year 9 to 12 Division 1 Grand Final.
- 8.3 **Administration:** The provision of 10 medals (additional medallions may be purchased on request).
- 8.4 **Award:** Award to consist of a pennant and a trophy funded by the Association, a perpetual trophy will be presented by the Association but to be returned for engraving and display after presentation. Players will also receive a medallion
- 8.5 **Presentation:** Following the Grand Final

9.0 Junior 9-12 Division 1 Grand Final MVP Player 16 and Under A1 Grand Final

- 9.1 **Eligibility:** Awarded to the most valuable player in the Junior Year 9 to 12 Division 1 Grand Final.
- 9.2 **Selection:** as judged by the umpires A selection panel of 2/3 suitably qualified netball personnel (such as coaches, umpires, players, administrators) as deemed by the Competitions Coordinator to view the game and lodge votes on a 3,2,1 basis to be tallied by a nominated PNA Official .
- 9.3 **Administration:** To be tallied by the Competitions Coordinator
- 9.4 **Award:** Award to consist of a trophy funded by the Association. A perpetual and replica trophy will be presented by the Association but to be returned for engraving and display after the presentation
- 9.5 **Presentation:** Presented by the Association following the Junior 9 to 12 Division 1 Grand Final.

10.0 All Junior Years 9 - 12 Divisions

- 10.1 **Eligibility:** All players must be eligible members of the team.
- 10.2 **Selection:** The team that wins the Grand Final in all divisions other than Junior Division 1
- 10.3 **Administration:** The provision of up to 10 medals on requests, additional medallions may be purchased on request
- 10.4 **Award:** Award to consist of a pennant inscribed with the division and year and medallions to be presented to team members.
- 10.5 **Presentation:** Presented by the Association following the Grand Final matches of that time slot.

11.0 Junior Years 7 - 8 Division 1 Premiers

PNA Year 8 Division 1 Premiers

- 11.1 **Eligibility:** All players must be eligible members of the team.
- 11.2 **Selection:** Awarded to the winning team in Junior Year 7 to 8 Division 1 Grand Final.
- 11.3 **Administration:** The provision of up to 10 medals (additional medallions may be purchased on request)
- 11.4 **Award:** Award to consist of a medal funded by the Association. A perpetual trophy will be presented by the Association but to be returned for engraving and display after presentation
- 11.5 **Presentation:** Presented by the Association following the Junior year 7 to 8 Division 1 Grand Final

12.0 Junior Years 7 - 8 Division 1 Grand Final MVP

PNA MVP Grand Final Year 8 Division 1

- 12.1 **Eligibility:** Awarded to the most valuable player of the Junior Year 7 to 8 Division 1 Grand Final
- 12.2 **Selection:** A selection panel of 2/3 suitably qualified netball personnel (such as Coaches, umpires, players, administrators) as deemed by the Competition Coordinator to view the game and lodge votes on a 3,2,1 basis to be tallied by a nominated PNA Official.
- 12.3 **Award:** Award to consist of a medal funded by the Association. A perpetual trophy will be presented but to be returned for engraving and display after presentation
- 12.4 **Presentation:** Presented by the Association following the Junior year 7 to 8 Division 1 Grand Final.

13.0 All Junior Years 7 - 8 Divisions

- 13.1 **Eligibility:** All players must be eligible members of the team.
- 13.2 **Selection:** The team that wins the Grand Final in all divisions other than Division 1
- 13.3 **Administration:** PNA will provide up to 10 medallions. additional medallions may be purchased on request.
- 13.4 **Award:** Award to consist of a pennant inscribed with the division and Year medallions to be presented to team members.
- 13.5 **Presentation:** Presented by the Association following the grand final

14.0 All Junior Year 5 - 6 Premiers

- 14.1 Eligibility:** Awarded to the team(s) with the most points in Junior Year 5 & 6 Divisions.
- 14.2 Administration:** More than one team may finish premiers.
- 14.3 Award:** To consist of a pennant inscribed with the division and Year. PNA will provide up to 10 medallions, additional medallions may be purchased on request.
- 14.4 Presentation:** Presented by the Association at the conclusion of the Final Round.

15.0 Junior Year 5 - 6 Shooting Award

PNA Perpetual Goal Shooting Award

- 15.1 Eligibility:** A player must be participating in the current Year 5 or Year 6 competition at Perth Netball Association.
- 15.2 Selection:** Clubs will receive notification in early August of the competition, which will be run on a Saturday morning.
- 15.3 Administration:** Each player will have 10 shots at goal from designated markers within the goal circle. A score out of 10 will be recorded for each player and each player can only have one attempt. In the event of a tie, relevant players will be contacted by the Administrator. Once a winner is decided, the PNA Office will notify the winner.
- 15.4 Award:** To consist of a replica trophy funded by the Association. A perpetual trophy will be presented by the Association but to be returned to the Association for display after the presentation.
- 15.5 Presentation:** On the last playing day of the Year 5 and Year 6 competition.

16.0 Junior Year 5-6 and NetSetGo Year 2/3 and Year 4/5:

All participants in these age groups will receive certificates which will be made available in August.

17.0 Highest Goal Scoring Team

W.A.W.B.A Weekend News Trophy Presented to the Champion Team of the Year.

- 17.1 Eligibility:** Awarded to the team in the Open competition who scores the highest number of goals throughout the Round Robin Games.
- 17.2 Administration:** As deemed by the Competitions Coordinator
- 17.3 Award:** A perpetual trophy and replica trophy will be presented by the Association but to be returned for engraving and display after the final game presentations.
- 17.4 Presentation:** Presented by the Association after the final Round at the Sundowner.

7.0 AWARDS	
7.3 Umpiring Awards	
Aim	To recognise excellence within the PNA Umpiring structure
Applies to	
Links to	
Limitations	All awards are to be ratified by the PNA Executive where practical.
Forms	N/A
Review	Last Modified: 28.11.16

1.0 Most Improved Senior Umpire

- 1.1 **Eligibility:** Awarded to an umpire who has been judged to have made the greatest improvement in their umpiring ability taken on the feedback given to them.
- 1.2 **Selection:** Senior Umpiring Squad
- 1.3 **Administration:** PNA Administrator to be advised of recipient in August
- 1.4 **Award:** Award to consist of a trophy funded by the Association.
- 1.5 **Presentation:** On Grand Final day.

2.0 Lyn Moore Umpire Scholarship

- 2.1 **Eligibility:** Awarded to an Umpire with a C Badge who has the potential with the scholarship to support them in obtaining a B Badge.
- 2.2 **Selection:** As deemed by the Association Umpiring Development Officer.
- 2.3 **Administration:** PNA administration to be advised of recipient in August.
- 2.4 **Award:** Award to consist of a trophy and \$200.00 scholarship funded by the Association. A Perpetual Shield will be presented by the Association but to be returned for engraving and display after the presentation.
- 2.5 **Presentation:** Grand Final Day.

3.0 Most Promising Junior Umpire

- 3.1 **Eligibility:** to the Junior Umpire who has shown the most promise throughout the current season.
- 3.2 **Selection:** As deemed by the Association Umpiring Development Officer.
- 3.3 **Administration:** PNA Administration to be advised of recipient in August.
- 3.4 **Award:** Award to consist of a Perpetual Trophy Award and trophy funded by the Association.
- 3.5 **Presentation:** Grand Final Day.

4.0 Most Consistent Umpire

- 4.1 **Eligibility:** Awarded to an umpire who has been judged the most consistent in their umpiring ability taken on the feedback given to them.
- 4.2 **Selection:** As deemed by the Association Umpiring Development Officer.
- 4.3 **Administration:** PNA Administration to be advised of recipient in August.
- 4.4 **Award:** Award to consist of a trophy funded by the Association.
- 4.5 **Presentation:** On Grand Final Day

7.0 AWARDS	
7.4 Coaching Awards	
Aim	To recognise excellence within the PNA Development structure
Applies to	
Links to	
Limitations	All awards to be ratified by the PNA Executive where practical.
Forms	
Review	Last Modified:29.02.16

1.0 Coach of the Year Award

Coach of the Open Division 1 Grand Final Premiers

- 1.1 **Eligibility:** Head Coach of the Open Division 1 Grand Final winning team.
- 1.2 **Award:** Award to consist of a medal funded by the Association.
- 1.3 **Presentation:** Presented by the Association at the conclusion of the Open Division 1 Grand Final

2.0 PNA Bette Allison Coaching Development Award

- 2.1 **Eligibility:** Coach of a PNA team at the Association Championship weekend who displays an aptitude and desire to progress through the coaching development pathway.
- 2.2 **Selection:** Nominated by the PNA Association Development Officers.
- 2.3 **Award:** Award to consist of a trophy and \$200 scholarship funded by the Association. A perpetual shield will be presented by the Association but to be returned for engraving and display after the presentation.
- 2.4 **Presentation:** At the Final Round Sundowner or other suitable occasion.

7.0 AWARDS	
7.5 Club Historical Awards	
Aim	To recognise continuous membership and long standing support of Netball at the Matthew's Netball Centre.
Applies to	
Links to	
Limitations	All awards are to be ratified by the PNA Executive where practical.
Forms	NA
Review	Last Modified: 22.01.17

1.0 Club Historical Awards

- 1.1 **Eligibility:** Awarded to Clubs with continuous membership to Perth Netball Association/Matthew's Netball Centre for a period of 10 years or more.
- 1.2 **Selection:** Clubs will be awarded for each 10 years of continuous membership.
- 1.3 **Administration:** PNA Office overseen by the PNA Executive.
- 1.4 **Award:** Award to consist of a pennant for each 10 years, funded by the Association.
- 1.5 **Presentation:** Will take place at the Club Meeting the following year.

8.0 GROUNDS & FACILITIES	
8.1 First Aid	
Aim	To provide appropriate and adequate first aid services during all competitions
Applies to	All competitions
Links to	3.18 Concussion
Limitations	Full first aid services are not available at training sessions. First aid services are not provided for private bookings of the venue
Forms	PNA Injury Report Form
Review	Last Modified 30.01.19

1. First Aid services will be made available each Match Day at the First Aid Post.
2. Physiotherapy services are available from the First Aid post on Saturdays only.
3. Ice and wheelchairs are available from the First Aid Post.
4. Personal hygiene products are available from the Match Office.
5. Strapping services are available for a fee from the First Aid Post on Saturdays only.
6. An injury report form must be completed for all injuries for insurance purposes.
7. Staff working in the First Aid post must have qualifications commensurate to the work they are undertaking.

8.0 GROUNDS & FACILITIES	
8.2 General Admission	
Aim	To provide information to visitors to Matthews Netball Centre on conditions of entry, allowable activities within the grounds and facilities available
Applies to	All visitors to the Centre
Links to	
Limitations	Does not apply to the car park area or NWA grounds
Forms	NA
Review	Last Modified 30.01.19

The following information relates to activities within the grounds of Matthews Netball Centre. They do not apply to the car park area which is under the control of the Town of Cambridge or lands and facilities under the control of Netball WA;

1. **Fund Raising:** PNA believes that it is important that when visiting the grounds patrons are not unduly approached to participate in fundraising activities i.e. purchasing chocolates or raffle tickets. As such there is a general policy of no fundraising within the grounds. Exception to this policy is at the discretion of the Executive after receiving a written request.
2. **Animals:** For the safety of all patrons, no pets are allowed within the grounds. The exception to this is for Assistance Animals.
3. **Bikes/Scooters/Skateboards etc.:** PNA encourages the use of bicycles as a method of transport to games and provides bike racks outside the venue. To ensure safety of all within the grounds and to reduce the likelihood of damage to grounds and infrastructure, skateboards, bicycles, scooters, rollerblades etc. are not permitted to be used anywhere within the grounds at any time.
4. **Chairs:** To ensure the safety of all players and officials on the courts, where no suitable space is available in-between courts, PNA requires chairs to be located a safe distance from the courts. If an umpire or Match Day Official considers a chair is not within a safe distance of the match play area, they may request the chair be relocated to a safer location.
5. **Litter:** PNA provides numerous bins around the grounds. Please ensure that when you leave an area you dispose of all your rubbish appropriately.
6. **Glass containers:** For the safety of all participants and spectators, PNA requests that glass containers are not brought into the venue.
7. **Lockers:** Lockers are available for hire in the ladies toilets. A small fee applies with a refundable deposit. Please see the Match Day Office.
8. **Sunscreen** is available from the area outside of the main hall.
9. **Ball Pump:** An electric ball pump is available for use in the main hall. It is not recommended for use for anyone under the age of 14.
10. **EFTPOS:** is available in the Match Office and the Canteen (No cash withdrawals)
11. **Public Wi Fi:** Is available within Matthews' Netball Centre. Connect to iiNet Free Wi-Fi. (After 30 minutes you will be timed out.
12. **Matthews Merchandise:** The Office has a number of essential Match Day items for sale i.e. whistles, rulebooks, strapping tape and sport briefs.
13. **COVID-19 Contact Tracing Register:** all visitors to the Matthews Netball Centre must sign in using the Safe WA app by scanning the QR codes located at each entry gate. A manual sign in register is also available at the PNA Office.

8.0 GROUNDS & FACILITIES	
8.3 Match Day court specifications	
Aim	To ensure that all match conditions are safe and appropriate to the level of game
Applies to	All competitions
Links to	
Limitations	NA
Forms	NA
Review	Last Modified 23.02.22

1. **Court surface and surround:** should there be any concern over the surface of your court, please advise the office immediately. Brooms are available around the main building area for sweeping water or debris from the playing area.
2. **Goal ring (net):** if the net is damaged and a problem for your match, please notify the PNA Office immediately.
3. **Goal Post Padding:** for the safety of all participants, goal post padding is required on courts during matches. Padding is located in the storage area at the eastern end of the building. At the start of the day, the first teams to use the courts must ensure that the goal post padding is on both posts on their court. At the end of the day the last teams on courts should return the padding to the storage area.

9.0 APPENDIX

[5.1 Sample Code of Behaviour](#)

[5.2 Application for Clearance Form](#)

[5.3 Regrade Request Form](#) or [Regroup Request Form](#)

[5.4 Complaint Incident Form](#)

[5.5 Complaint Umpire Incident Form](#)

[5.6 Complaint Member Protection Form](#)

[5.7 Nomination for Life Membership](#)

[5.8 Permit to Play out of Uniform](#)

[5.9 PNA Injury Report Form](#)

[5.10 Pocket Concussion Recognition Tool](#)

[5.11 V-Insurance Sports Injury Claim Form](#)

[5.12 Uniform Registration Form](#)

[5.13 Standard Range of Penalties](#)

QUICK REFERENCE

Figure 1. 1 Playing Up Table – Competition Overview

Where playing up is allowed, it is the Clubs responsibility to ensure players playing up have enough skills and are of a suitable standard to cope with the more physical nature of the games.

Where two teams from the same club are placed in a division players from the lower ranked team may play up into the higher ranked team. Players from the higher ranked team cannot play down.

Current Age Group Playing In		Playing Up Competition Eligibility						
		Net Set Go		Netball				
		NSG 2/3	NSG 4/5	Year 5	Year 6	Year 7/8	Year 9/12	Open
Net Set Go	NSG Year 2		Yes	No	No	No	No	No
	NSG Year 3		Yes	No	No	No	No	No
	NSG Year 4			Yes	No	No	No	No
	NSG Year 5			Yes	No	No	No	No
Netball	Year 5			Yes, into a higher div.	Yes	No	No	No
	Year 6 Division 1-2				Yes, into a higher div.	Yes, can ONLY play up into div 1-7 inclusive.	No	No
	Year 6 Division 3 and below				Yes, into a higher div.	Yes	No	No
	Year 7/8 Division 1-2					Yes, into a higher div.	Yes, can ONLY play up into div 1-9 inclusive.	No
	Year 7/8 Division 3 and below					Yes, into a higher div.	Yes	No
	Year 9/12 Division 1-2						Yes, into a higher div.	Yes**, can ONLY play up into div 1-7 inclusive.
	Year 9/12 Division 3 and below						Yes, into a higher div.	Yes**
	Open							Yes, into a higher div.

** Players must be a minimum of 15 years as at 31st December of that playing year.